



**North County Regional Fire Authority  
 COMMISSIONER'S MEETING  
 STANWOOD / STATION 99  
 March 23, 2016  
 4pm**

**MEETING MINUTES**

**CALL TO ORDER**

The following attendees were present:

Commissioners	
X	Larry Longley, Chair
X	Greg Oakes, Vice-Chair
X	Jeff Sinker
X	David Fennell
X	Jan Iverson

Fire Authority Staff	
X	John C. Cermak, Fire Chief
X	Katie Ellis, Board Secretary
X	Randy Krumm, Finance Manager

Meeting called to Order at: 1602 by Commissioner Longley, with all Commissioners present (Commissioner Oakes arrived at 1605)

**FLAG SALUTE**

Done during Dist.14 Meeting

**PUBLIC COMMENTS**

None

**APPROVAL OF AGENDA**

Motion to approve the Agenda

1<sup>st</sup>: Commissioner Sinker                      2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:** None

**APPROVED:** Unanimous

**APPROVAL OF CONSENT AGENDA**

Motion to approve the Consent Agenda

1<sup>st</sup>: Commissioner Iverson                      2<sup>nd</sup> Commissioner Fennell

**DISCUSSION:** None

**APPROVED:** Unanimous

**APPROVAL OF MEETING MINUTES**

Motion to approve the March 09, 2016 meeting minutes

1<sup>st</sup>: Commissioner Sinker                      2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:** None

**APPROVED:** Unanimous

**OLD BUSINESS**

N/A

**NEW BUSINESS**

The Shared Services Committee is recommending that NCRFA hold off on dissolving Districts 14 and 18 at the next election as planned. With the potential of mergers with other districts – it is recommended that it would be financially prudent to wait and do all at one time.

Commissioners were provided with a staff report outlining a recommended Part-Paid EMT program that would alleviate some of the short staff issues we currently have. This new program would balance the staffing levels and meets the needs set forth by the Fire Chief and Commissioners. It also would give us time to work on Continuing Education for these EMT's on Firefighting Basic Skills. After one year these EMT's would become a certified Firefighter.



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**CHIEF'S REPORT**

- Comm. Oakes, Fennell, and I attended a LERA Arbitration and Grievance conference in Seattle.
- I attended the Arlington EMS Consortium Fire Department public planning session.
- After have a tentative agreement, staff worked aggressively to prepare for noticing for tests and preparing test processes for the changes. Job Description language was modified for sharing with labor and preparing for next steps.
- Many hours were spent in preparing staff reports and research towards readdressing the ESCI study.
- Comm. Longley, Fennell, and I attended a meeting with Camano Island shared services committee and fire chief. We discussed potentials for sharing a training officer, mechanic services, command and control duties after hours, MSO duties, Community Based Paramedics, and the potential for future shared purchasing, policy/procedures, and anything else that made sense to reduce duplication and provide better services.
- Final tweaks of the CBA were worked on with Local 4118.
- Comm. Longley, Fennell and I met for the shared services committee and attended a teleconference with Don Bivens from ESCI to get a pulse on the research their company conducted in 2013 for the district.
- Randy, Katie, BC Smith, and I worked on the SAFER grant that will be submitted before Friday. I have a copy of the submitted grant for your review.
- I met with Bill Cushman for breakfast and discussed opportunities in the future. I shared that we were supposed to get direction from District 19 as to whether or not to move forward utilizing him as a consultant for District 19 and NCFE consolidation discussions. He is available to meet with us as available.
- Dean Jenkin, Randy, Jan Berg, and I are working on a process to support the volunteer chaplain program by having the city donate the vehicles to us for \$1.

**LABOR LOCAL #4118 COMMENTS**

Is hopeful that the CBA will be approved by the Commission this evening. Also noted that they are in contact with other area Local's having discussions of mergers with them.

**COMMITTEE REPORTS**

Finance Committee Report provided by Randy Krumm, Finance Manager. Randy provided a Budget Summary to the Commissioners recognizing the Expenses and Revenues Year-To-Date.

Shared Services Committee: Provided in the Chief's Report

Sno-Isle Committee: Next meeting at District 7

**CORRESPONDENCE**

A thank you note was received by the Stanwood YMCA for the use of our training room for their needs.

**GOOD OF THE ORDER**

**EXECUTIVE SESSION**

The Board broke for Executive Session to review negotiations at 1641 for 60 minutes. Extended 10 minutes. The Board reconvened at 1802

**Motion to approve the contract with Local 4118**

1<sup>st</sup>: Commissioner Oakes                      2<sup>nd</sup> Commissioner Fennell

**DISCUSSION:** None

**APPROVED:** Unanimous

**Motion to approve the compensation package as discussed for staff**

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Oakes

**DISCUSSION:** None

**APPROVED:** Unanimous



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Motion to approve the compensation package for the part time staff as discussed

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Oakes

DISCUSSION: None

APPROVED: Unanimous

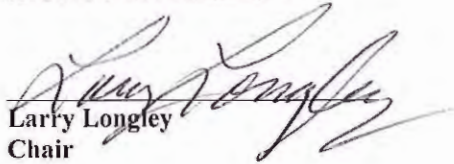
ADJOURNMENT

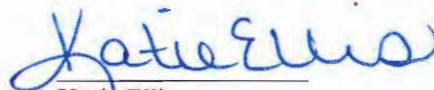
Motion to adjourn at 1803

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Oakes

DISCUSSION: None

APPROVED: Unanimous

  
Larry Longley  
Chair

  
Katie Ellis  
Board Secretary

