



**North County Regional Fire Authority
 COMMISSIONER'S MEETING
 STANWOOD / STATION 99
 April 13, 2016
 4pm**

MEETING MINUTES

CALL TO ORDER

The following attendees were present:

Commissioners	
X	Larry Longley, Chair
X	Greg Oakes, Vice-Chair
X	Jeff Sinker
	David Fennell
X	Jan Iverson

Fire Authority Staff	
X	John C. Cermak, Fire Chief
X	Katie Ellis, Board Secretary
X	Randy Krumm, Finance Manager

Meeting called to order at: 1607 by Commissioner Longley, with Commissioner Fennell being excused

FLAG SALUTE

Done during Dist.18 Meeting

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Motion to approve the Agenda

1st: Commissioner Oakes 2nd Commissioner Sinker

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA

Motion to approve the Consent Agenda

1st: Commissioner Oakes 2nd Commissioner Sinker

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF MEETING MINUTES

Motion to approve the March 23, 2016 meeting minutes

1st: Commissioner Iverson 2nd Commissioner Oakes

DISCUSSION: None

APPROVED: Unanimous

OLD BUSINESS

Motion to approve Part-Paid EMT positions to help secure staffing and alleviate brown outs

1st: Commissioner Oakes 2nd Commissioner Iverson

DISCUSSION: Chief Cermak noted that these EMT's would be utilized to secure staffing and help alleviate the browning out of stations due to them being short staffed. The goal would be to have these EMT's obtain their Firefighter I certificate within their 1st year, of which they would be responsible for paying for. Discussion occurred regarding how to make these EMT's identified as such while on scene so they are not put in a situation that could create harm for themselves or for NCRFA. Pay would be \$9.50/hr. Ken Longley, Local 4118 VP stated that he hadn't heard any concerns being raised over this by the membership.

APPROVED: Unanimous



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NEW BUSINESS

Motion to approve Subpoena policy as presented

1st: Commissioner Oakes 2nd Commissioner Sinker

DISCUSSION: None

APPROVED: Unanimous

CHIEF'S REPORT

Motion to purchase a Fire Simulation package from for \$3000 + airfare

1st: Commissioner Oakes 2nd Commissioner Sinker

DISCUSSION: Chief Cermak wanted to make sure that full disclosure was provided regarding his involvement with the company who will be building the Fire Simulation package. He is associated with this organization however they have never made any money from this company, and the section of the company who makes and would benefit from any profits from the Fire Simulation packages is not a section he is involved with.

APPROVED: Unanimous

Katie spent a significant amount of time updating our Policy & Procedure manual and creating a PDF that is easily searchable

It appears that only one Battalion Chief will be applying for the Battalion Chief – Training position. National Testing Network is working with us to create an assessment center for the testing. If no other internal applicants apply for the BC-Training position we will open it up to outside agencies.

Moving forward with the other positions we are hiring for and looking to set test dates and assessment center dates.

LABOR LOCAL #4118 COMMENTS

Glad to have come to an agreement with regard to the current CBA

COMMITTEE REPORTS

Commissioner Sinker said the last Sno-Isle meeting went really well. He brought back a map that was given at the meeting from the Department of Transportation showing road construction projects. There is a project that will be happening just west of I-5 on Hwy 532 that will close this section of the highway for 6 days. This will impact our responses. The next meeting will be in Granite Falls.

The Shared Services Committee is waiting to hear back from District 19

Commissioner Oakes noted that they are waiting for some information in order to complete the changes to the Chief's contract.

CORRESPONDENCE

We received a nice email thanking us for the easy online burn permit process

GOOD OF THE ORDER

The Firefighters Association Pancake Breakfast is at Station 90 from 6am – 11am

EXECUTIVE SESSION

The Board broke for Executive Session to review the performance of an employee pursuant to RCW 42.30.110(1)(g) at 1653 for 30 minutes. The Board reconvened at 1741, with no action taken.



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ADJOURNMENT

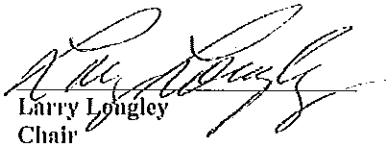
Motion to adjourn at 1743


1st: Commissioner Iverson

2nd Commissioner Oakes

DISCUSSION: None

APPROVED: Unanimous


Larry Longley
Chair


Katie Ellis
Board Secretary