



**North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99
July 22, 2015**

MEETING MINUTES

CALL TO ORDER

The following attendees were present:

Commissioners	
<input type="checkbox"/>	Larry Longley, Chair
<input checked="" type="checkbox"/>	Greg Oakes, Vice-Chair
<input checked="" type="checkbox"/>	Jeff Sinker
<input type="checkbox"/>	David Fennell
<input checked="" type="checkbox"/>	Janet Iverson
<input type="checkbox"/>	

Fire Authority Staff	
<input checked="" type="checkbox"/>	John C. Cermak, Fire Chief
<input type="checkbox"/>	
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Matt Johnsen, Captain
<input checked="" type="checkbox"/>	Katie Ellis, Board Secretary

Three Commissioners were present, with Commissioner Dave Fennell & Larry Longley being excused.
Called to Order at: 16:07 pm by Commissioner Oakes.

FLAG SALUTE:

Commissioner Oakes

PUBLIC COMMENTS:

No public comments

APPROVAL OF AGENDA:

1st: Commissioner Iverson 2nd Commissioner Sinker

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA:

MOTION:

Approve Consent Agenda as presented.

1st: Commissioner Iverson 2nd Commissioner Sinker

DISCUSSION: None

APPROVED: Unanimous

OLD BUSINESS: None

NEW BUSINESS:

Hardship review of EMS Transport Fees

MOTION:

Approve waiver of transport fees for Mr. Tatos based upon financial hardship

1st: Commissioner Sinker 2nd: Commissioner Iverson

DISCUSSION: Commissioner Iverson asked if we currently have a charity policy in place. Chief Cermak said that we had not come across one, but we will definitely be looking into it

APPROVED: Unanimous



**North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99
July 22, 2015**

Review of collection contracts available.

We have the option of charging the patient the collection fee (33 1/3%) or absorbing it as an expense for doing business.

MOTION:

Approve moving forward with West Coast Adjusters to process our EMS Transport fee collections and pass on the 33 1/3% collection fee to the patient.

1st: Commissioner Iverson 2nd: No 2nd

DISCUSSION:

Commissioner Sinker would like to table this topic for the next meeting when we have more commissioners present to discuss

~ **Motion does not carry** and decision was made to table the topic for the next meeting

AT&T Lease

Several private companies have contacted the RFA wanting to purchase the tower rights from us. I worked with Landmark, who volunteered to look at the AT & T contract, to insure that they were being forthright in their offer moving forward after 2019 on the tower at Station 96.

Landmark will purchase the tower rights for basically 10 years expected revenue. They will split future additional user fees 60/40 revenue split. The threat to not signing with Black Dot is that they could drop us for the lease. Because we have two other people on the tower, that doesn't seem like a huge threat, albeit a threat. Landmark states that other tower sites on the I5 corridor get 3% annual increases in their contract. The entire contract is being evaluated at a deeper level to insure due diligence is made before recommending a direction. No action required unless you are sure that the AT & T Black Dot Proposal is what you would like to proceed with in the future.

Second Quarter Report

The second quarter report was presented, detailing reaction times (attached). New Reaction Time policy will be in effect Friday July 31st.

Fleet Repair

Discussion regarding whether to approve fixing the 2005 Ford E450 (Engine 40) for \$4,545.61 for necessary repairs or put it out of service and look for a replacement vehicle.

MOTION:

To approve the repair of Engine 40

1st: Commissioner Sinker 2nd: Commissioner Iverson

DISCUSSION:

APPROVAL: Approved Unanimously

CHIEF'S REPORT:

- The RFA postcard was delayed to the voters due to the election packets being distributed. The Herald will run a clarification article to clarify several issues
- BC Smith will remain off of work due to injury until at least August 1, 2015
- The Hazard Mitigation Plan revisions have been assigned to BC Davis
- Met with Steve Towers and Randy Krumm regarding vehicle issues and accounting. We are currently below last year's budget for repairs and projected to be under from last year's costs if we keep non-essential items from occurring. Also discussed was the possibility of working together to utilize a Paine Field mutual aid model for service to utilize Station 90. Steve Tower's has agreed to not raise his hourly rate until January 1, 2016.
- Attended City Council. ILA has been placed on hold until after the November election.



**North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99
July 22, 2015**

- Mid-Year Budget Workshop was held to research and develop a program overview. Liz Loomis recommended completing the August 4th process, proceeding to the November Permanent Levy, and then move forward with organizational next steps.
- We are currently working on putting together a Company Officer Development Program
- Reaction Time was reviewed; a draft directive is currently in place and will go into effect July 31st.
- Working on potential changes in the operational layout for the department
- Update provided regarding department vehicles

LABOR LOCAL #4118 COMMENTS: None

COMMITTEE REPORTS:

Commissioner Sinker commented on the Sno-Isle Fire Commissioners meeting last week with the Chiefs went well. Commissioner Oakes attended a Labor meeting to discuss various items and will meet again on July 23rd.

CORRESPONDENCE:

Received a very nice note from a patient who wanted to thank Ken Larsen for saving her life and providing her with the will to live

GOOD OF THE ORDER:

BC Wilbur's daughter was in a car accident. She is at home recuperating and doing well.

EXECUTIVE SESSION:

The meeting broke for Executive Session at 17:25

The regular meeting was called to order again at 18:23. No action was taken during executive session.

ADJOURNMENT:

MOTION:

To adjourn the meeting at 18:24

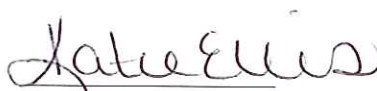
1st: Commissioner Sinker 2nd Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous



Greg Oakes
Chair



Katie Ellis
Acting Board Secretary

