

NORTH COUNTY REGIONAL FIRE AUTHORITY  
COMMISSIONERS MEETING

October 8, 2014

**MEETING MINUTES**

**CALL TO ORDER**

The following Commissioners were in attendance: Larry Longley, Greg Oakes, Jeff Sinker, Bob Magee and David Fennell. Acting Chief Scott Johnston, Action Board Secretary Sheri Lynn Stevens and Rich Davis, Legal Council was also in attendance.

Meeting was called to order by Commissioner Longley at 16:11 hours.

**FLAG SALUTE**

**PUBLIC COMMENTS:** Comments from the public will be taken at this time. Commissioner Longley asked if there were any comments from the public and there were none.

**APPROVAL OF AGENDA**

Agenda was approved after two additions added to New Business (below) by Commissioner Fennell. Commissioner Magee motioned approval of agenda with additions and Oakes seconded the motion.

**APPROVAL OF CONSENT AGENDA:**

Commissioner Magee motioned approval of consent agenda and Oakes seconded the motion.

**OLD BUSINESS:**

- Fire Chief Search: Commissioner Longley announced the final decision on the Fire Chief search, designating John Cermak as the finalist. He also talked about the excellent response from all the interview panels regarding Mr. Cermak's qualifications, experience and his overall impression on the panels. This was followed by subsequent comments; Commissioner Oakes was impressed by Mr. Cermak's family-oriented, Commissioner Sinker was impressed by his passion for work and it was commented that the Fire Fighter panel was noted to say that he was someone they could work for. At this time, a job description is being prepared with legal council. No offer has been made.
- Budget Retreat: All attendees to meet at Stillaguamish Natural Resources Center. Saturday, October 11<sup>th</sup>. Doors open at 8:30 am with a 9 am start.

**NEW BUSINESS:**

- Oath of Office-Board Secretary: Moved to the following Board meeting.
- Credit Card Approval for Commissioner Magee/Fennell: Motion moved by Commissioner Oaks and seconded by Commissioner Longley.
- Surplus Items at Station 97: List was not presented so moved to next meeting.
- Volunteer Pay Report: Acting Chief Johnston presented information as requested. There were no questions.

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- **Date Change for October 22 Meeting:** The meeting will be moved to Wednesday, October 29<sup>th</sup> due to the Board leaving for the WSFC conference on October 22<sup>nd</sup>. The change will be posted at all stations. It was noted by the Acting Board Secretary that one of the Commissioners may need to come in to sign checks to maintain the payment schedule and acknowledged. Commissioner Oakes motioned and all concurred.
- **NEW - Adding Meeting Minutes to the website:** The discussion on this topic was fueled by the Fire Chief candidates looking for meeting minutes on our website and only finding agendas (as mandated by RCWs). There was some discussion with the Acting Board Secretary about how this may work, posting of only finalized (signed) minutes, and how it may decrease the number of Public Records Requests received and some logistics that will need to be researched with the website provider as to additional storage cost and/or initial set-up fees. Commissioner Oakes moved this project and Commissioner Magee seconded it.
- **NEW - Moving all NCRFA Meetings to Station 99:** Commissioner Fennell opened the topic by saying that this would centralize the meeting place and there was discussion regarding the use of the training room at Station 99 and competing with the City of Stanwood's ongoing schedule for that room. It was also noted that the 2014 meeting schedule was set and therefore this change would not be active until 2015.

Commissioner Oakes pointed out that they should expect this change may not be received by the community with the same logic as the Board as the communities of Fire District #14 and #18 are quite distinct and separate. While it would be more consolidating in theory these areas are whom the Fire Authority serves and should be considered. Commissioner Fennell moved and Commissioner Magee seconded the motion for the 2015 schedule.

**CHIEF'S REPORT:** Acting Chief Johnston had nothing to report beyond what he had already presented.

**CORRESPONDENCE:** Thank you cards from Gabby Bratland and Hushagen Family, Letter from City of Arlington. There was some general discussion regarding the outcome of the letters sent to the local fire districts regarding regionalization as City of Arlington had responded favorability with Camano Fire and Rescue. There was no word from Marysville and Lake Stevens to date.

**EXECUTIVE SESSION:** Discussion to be held on performance of a public employee and commenced at 16:33 for a 45-minute session. This was extended 30 minutes at 17:15, 17:45 and again at 18:15. There was one 15-minute extension at 18:35. The session recommenced at 18:58. Commissioner Longley announced that Executive Session resulted a recommendation to the Fire Chief on Topic #1 and no action on Topic #2.

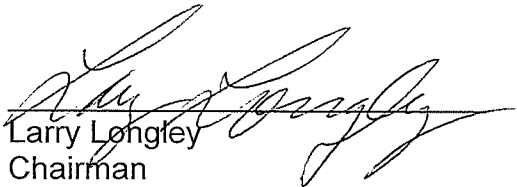
**ADJOURNMENT:** The meeting was adjourned at 19:00

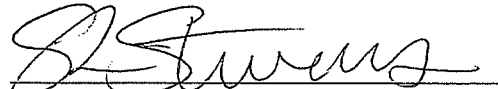
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**BOARD FOR VOLUNTEER FIREFIGHTER'S MEETING:** (Board Members: Chairman and one Board Member, Secretary, Chief, and one Firefighter elected by their membership): No action was taken.

  
Larry Longley  
Chairman

  
Sheri Lynn Stevens  
Acting Board Secretary