

NORTH COUNTY REGIONAL FIRE AUTHORITY

COMMISSIONERS MEETING

December 10, 2014

Meeting Minutes

CALL TO ORDER

The following Commissioners were in attendance: Greg Oakes, Jeff Sinker, Bob Magee, Dave Fennell and Jan Iverson. Fire Chief John Cermak, Battalion Chief Scott Johnston, Assistant Chief Bob Eastman and Board Secretary Sheri Lynn Stevens. This meeting was recorded. Commissioner Longley was excused.

Meeting was called to order by Commissioner Oakes at 16:03 hours.

FLAG SALUTE

PUBLIC COMMENTS: Comments from the public will be taken at this time. Commissioner Oakes as for any comment from the public, with there being non.

FIRE CHIEF GREETINGS

Commissioner Oakes spoke on behalf of the board in welcome to Chief John Cermak.

APPROVAL OF AGENDA

Commissioner Magee motioned to approve the agenda, with Commissioner Fennell to second. Approved by consensus.

APPROVAL OF CONSENT AGENDA:

There was a question as to the revised Voucher/Warrant amount and the Secretary noted that a utility bill was received and added for this signing.

Commissioner Magee motioned to approve the agenda, with Commissioner Fennell to second. Approved by consensus.

OLD BUSINESS:

- December 24 Meeting change. There was some follow-up discussion and it was decided to meet December 30th. Commissioner Magee put forth a motion to meet at 4 o'clock in the afternoon on Tuesday, December 30th at Station 97, seconded by Commissioner Sinker. Approved by consensus.
- 2015 Meeting Schedule, Locations and Times. There was a continued discussion regarding the use of the large training room at Station 97 for both sessions of the Fire Authority meetings. The bulk of the discussion was the time of the meetings, convenience of location and whether it allowed the public the greatest opportunity to attend.

Commissioner Magee motioned to leave the time of meetings at 16:00 hours at Station 99 for 2015, Commissioner Fennell seconded the motion. Approved by consensus.

- 2015 Budget Presentation – A.C. Eastman. Moved this topic to the end and encompassed all the previous budget discussions:

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Meeting Minutes

NEW BUSINESS:

- Approval to Issue Credit Cards: Iverson & Cermak. Confirmation with the Secretary that financial authority by the Board via letters.

CHIEF'S REPORT:

- BC/Chiefs Report. Interim Chief Johnston reviewed recent activities like the Santa Runs and getting ready for Chief Cermak's arrival. Santa Run participation report and how it went.

Chief Cermak addressed the Board with his feelings and observations of his first full day and the subsequent need to have open communication and move forward with the organization's business plan. He also noted that if redirection is needed that he is open to conversation, if that is needed.

- Commissioner Fennell asked about the contract with the website service provider as he was not in attendance at the last meeting. The Secretary confirmed it is an ongoing maintenance contract.
- EMS Levy Consultant. AC Eastman confirmed he has initiated contact but need to follow up to get on her schedule.
- Chief Cermak had a lengthy discussion regarding the benefits of having extensive reporting which included peak performance responses, finance reports that pin-pointed areas to be careful of, with assistance from AC Eastman, and getting on top of the required forecasting of revenue.

CORRESPONDENCE: None.

2015 Budget Presentation with handouts

- AC Eastman gave a thorough review of the proposed budget based on the previous budget presentations given at prior meetings.

EXECUTIVE SESSION: Discussion of public employee. Executive Session was initiated at 18:28 and reconvened at 19:14 with the results of no decision regarding the topic discussed at the last meeting at FD#14 and placing the funding for Assistant Chief salary back into the 2015 budget for Bob Eastman to continue with the Fire Authority.

Commissioner Fennell motioned to amend the previously approved 2015 Budget to include the salary of the Assistant Chief. This was seconded by Commissioner Magee and approved by consent.

The NCRFA meeting was closed at 19:20 for Public Comments on the 2015 Budget.

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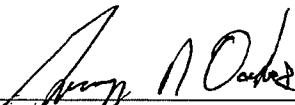
PUBLIC HEARING - 2015 BUDGET: (meeting to be convened separately)

- Proposed Budget was opened for Public comment at 19:20 by Commissioner Oakes. There was no comment from the public. Commissioner Magee moved to close the public hearing and seconded by Commissioner Iverson.


The NCRFA Meeting was reconvened at 19:20.

ADJOURNMENT: This meeting adjourned at 19:22.

BOARD FOR VOLUNTEER FIREFIGHTER'S MEETING: (Board Members: Chairman and one Board Member, Secretary, Chief, and one Firefighter elected by their membership):



Greg Oakes
Vice Chair



Sheri Lynn Stevens
Acting Board Secretary