

NORTH COUNTY REGIONAL FIRE AUTHORITY

19727 Marine Drive
Stanwood, WA 98292-7879

The Board of Commissioners of North County Regional Fire Authority, meeting was called to order by Commissioner Bratland, **February 26, 2014** at Station 97 at 4:02 p.m.

Commissioners in attendance were Commissioner Jeff Sinker, Commissioner Larry Longley, Commissioner Richard Bratland, Commissioner Stuart Lervick, Commissioner Greg Oakes, Chief Dale Fulfs, Battalion Chief Scott Johnston, and legal counsel Rich Davis.

FLAG SALUTE: Commissioner Bratland led the meeting in the flag salute.

PUBLIC COMMENTS: None

APPROVAL OF AGENDA: Commissioner Lervick made a motion to approve the agenda. Commissioner Longley seconded the motion. The motion was moved, seconded, and carried.

APPROVAL OF CONSENT AGENDA: Commissioner Lervick made a motion to approve the Consent Agenda approving the minutes from the February 12, 2014 meeting and the General Expense Fund Vouchers 1402049 – 1402077 totaling \$63,508.89. Commissioner Longley seconded the motion. The motion was moved, seconded, and carried.

OLD BUSINESS:

- **Audit Recommendations:** Chief Fulfs has written a procedure on fuel card storage and usage. Chief Fulfs is working on bids for the decaling of both Chief's cars.
- **Payroll Policy #47:** Submitted to the board for review and will be brought to the next board meeting for final approval. Chief Fulfs will contact all personnel that currently do not have direct deposit.
- **Travel Policy FMP-04 update:** Submitted to the board for approval. Has been approved by legal counsel. Commissioner Oakes made a motion to approve Travel Policy FMP-04 update. Commissioner Lervick seconded the motion. The motion was moved, seconded, and carried.

NEW BUSINESS:

- **Budget Report - January:** Submitted to board for review.
- **Financial Hardship Application for Lukehart and Zimmerman:** Commissioner Longley made a motion to approve the financial hardship applications. Commissioner Lervick seconded the motion. The motion was moved, seconded, and carried.
- **Washington Fire Commissioner Association Dues:** After a brief discussion Commissioner Oakes made a motion to approve paying the dues for the Washington Fire Commissioners Association. Commissioner Lervick seconded the motion. The motion was moved, seconded, and carried.
- **Commissioner Email:** All Commissioners have been assigned a Fire Authority email and it needs to be used for all Fire Authority communications.

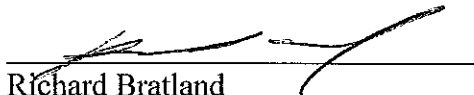
CHIEF'S REPORT:

- **City of Stanwood:** Nothing new to report
- **Standards of Coverage Report – January:** Submitted to board for review.

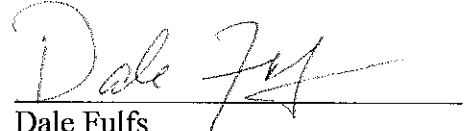
- **CORRESPONDENCE:** Thank you card from the Blacks.

EXECUTIVE SESSION: Went into executive session at 4:05 pm for possible pending litigation. Executive session is expected to last 15 minutes. In attendance for the executive session were Commissioner Bratland, Commissioner Longley, Commissioner Lervick, Commissioner Oakes, Commissioner Sinker, Chief Fulfs and legal counsel Rich Davis. Came out of executive session at 4:20 pm to extend the executive session for 10 minutes. Executive session ended at 4:35 pm and resumed regular meeting.

ADJOURNMENT: Commissioner Longley made a motion to adjourn the meeting. Commissioner Lervick seconded the motion. The motion was moved, seconded, and carried. The meeting was adjourned at 5:17 p.m.



Richard Bratland
Chairman



Dale Fulfs
Secretary to the Board