

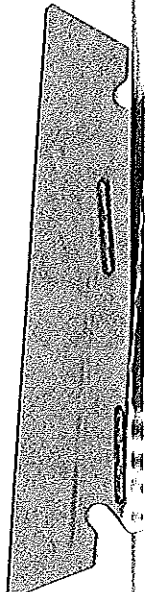
North County Regional Fire Authority

Resolution No. 11262013-4

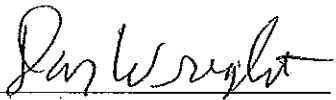
BE IT RESOLVED BY THE COMMISSIONERS OF NORTH COUNTY REGIONAL FIRE AUTHORITY AS FOLLOWS:

1. That the County Assessor has notified the Commissioners of North County Regional Fire Authority that the assessed valuation of real properties lying within the boundaries of said District for the calendar year 2014 is \$1,674,850,454
2. That the attached hereto Exhibit "A" (by this reference made a part of this resolution) be and hereby is adopted as the budget of North County Regional Fire Authority for the calendar year 2014.
3. That the Honorable Board of County Commissioners of Snohomish County, Washington, be and are hereby requested to make a levy for (Year) 2014 for said North County Regional Fire Authority of \$883,750.00.
4. That the County Treasurer of Snohomish County, Washington, be and is hereby authorized and directed to deposit and sequester the monies received from collection of the tax levy specified in Section 3 above in the amounts and funds specified below:
 - A. \$883,750.00 into the Current Expense Fund of said District
 - B. \$ _____ into the Reserve Fund of said District
 - C. \$ _____ Registered Warrant Fund
 - D. \$ _____ to be used for the sole purpose of paying the interest and principal of said District General Obligation Bonds heretofore authorized and now outstanding. This levy to be without limitation as to rate or amount, and sufficient to pay the principal of and interest on said bonds as the same shall become due.
 - E. \$ _____ into the other Fund of said District
5. That one copy of this resolution together with Exhibit "A" be delivered to each of the following:

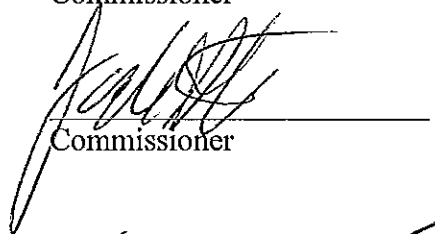
Board of County Commissioners and Auditor of Snohomish County,
Washington



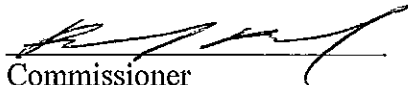
Adopted at a meeting of the Board of Commissioners, North County Regional Fire Authority, this 26th day of November, 2013.



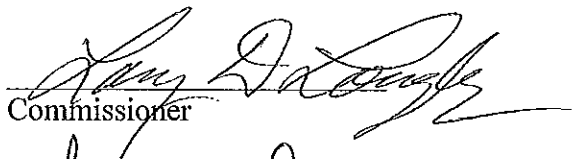
Commissioner



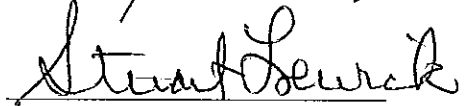
Commissioner



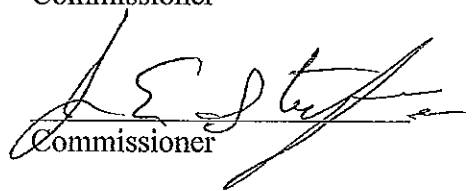
Commissioner



Commissioner



Commissioner



Commissioner

ATTEST: 

Board Secretary



EMS Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Jack Stedman,
(Name)

Chairman of the Board, for North County Regional Fire Authority, do hereby certify to
(Title) (District Name)

the Snohomish County legislative authority that the Board of Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2014 as provided in the district's
(Year of Collection)

budget, which was adopted at a public hearing held on 11/26/2013 :
(Date of Public Hearing)

Regular Levy: \$883,750.00 Includes Refunds
(State the total dollar amount to be levied)

Excess Levy: \$
(State the total dollar amount to be levied)

Signature: 

Date: 11/26/2013

RESOLUTION NO. 01082014-01

A JOINT RESOLUTION of Snohomish County Fire Protection District Nos. 14, 18 and North County Regional Fire Authority providing for a schedule of meetings of the Board of Fire Commissioners and providing for other matters properly related thereto.

WHEREAS, the Boards of Commissioners of District 14, District 18 and NCRFA have agreed to establish the dates, times, and locations of their respective meetings as provided herein.

NOW THEREFORE BE IT RESOLVED by the Boards of Fire Commissioners of Snohomish County Fire Protection District #18 and North County Regional Fire Authority as follows:

Section 1. District 18 and NCRFA will meet jointly on the second Wednesday of each month at Station 90 at 4 p.m.

Section 2. District 14 and NCRFA will meet jointly on the fourth Wednesday of each month at Station 97 at 4 p.m.

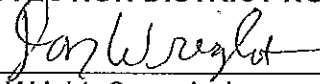
Section 3. The meetings of each respective Board of Commissioners will be held in the following order:

- (a) District 18;
- (b) District 14; and
- (c) NCRFA.

Section 4. This change of the meeting schedule will take effect immediately and be in effect throughout 2014.

ADOPTED jointly by the respective Boards of Fire Commissioners of Snohomish Fire Protection District No#18 and North County Regional Fire Authority, the 8th day of January, 2014 and duly authenticated in open session by signatures of the Commissioners voting in favor thereof and the seal of the Commission duly affixed.

**SNOHOMISH COUNTY FIRE
PROTECTION DISTRICT NO. 18**



Don Wright, Commissioner

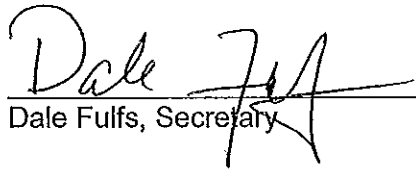


Richard Bratland Commissioner



Greg Oakes, Commissioner


Attest:

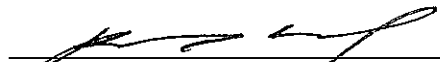

Dale Fulfs, Secretary

NORTH COUNTY REGIONAL FIRE AUTHORITY:


Stuart Lervick, Commissioner


Don Wright, Commissioner

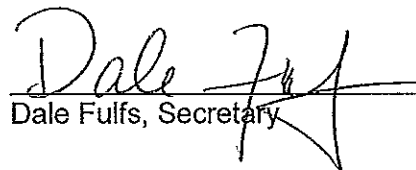

Larry Longley, Commissioner


Richard Bratland, Commissioner


Jeff Sinker, Commissioner


Greg Oakes, Commissioner

Attest:


Dale Fulfs, Secretary

CERTIFICATION

I, the undersigned, Secretary of Snohomish County Fire Protection District No. 18 ("District 18"), hereby certify as follows:

1. The attached copy of Resolution No. 01082014-01 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of District 18 (the "Board") held on January 8, 2014, as the Resolution appears on the minute books of District 18 and the Resolution is now in full force and effect.
2. A quorum of the Board was present throughout the meeting and a majority of those members on the Boards present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of January, 2014.

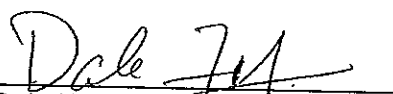
Dale Fulfs, Secretary
Snohomish County Fire District # 18

CERTIFICATION

I, the undersigned, Secretary of North County Regional Fire Authority ("NCRFA"), hereby certify as follows:

1. The attached copy of Resolution No. 01082014 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of North County Regional Fire Authority (the "Board") held on January 8, 2014 as the Resolution appears on the minute books of NCRFA and the Resolution is now in full force and effect.
2. A quorum of the Board was present throughout the meeting and a majority of those members on the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of January, 2014.


Dale Fulfs, Board Secretary
North County Regional Fire Authority

RESOLUTION NO. 01222014-01

A JOINT RESOLUTION of Snohomish County Fire Protection District Nos. 14, and North County Regional Fire Authority providing for a schedule of meetings of the Board of Fire Commissioners and providing for other matters properly related thereto.

WHEREAS, the Boards of Commissioners of District 14, and NCRFA have agreed to establish the dates, times, and locations of their respective meetings as provided herein.

NOW THEREFORE BE IT RESOLVED by the Boards of Fire Commissioners of Snohomish County Fire Protection District #14 and North County Regional Fire Authority as follows:

Section 1. District 14 and NCRFA will meet jointly on the fourth Wednesday of each month at Station 97 at 4 p.m.

Section 2 The meetings of each respective Board of Commissioners will be held in the following order:

- (a) District 14; and
- (b) NCRFA.

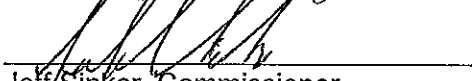
Section 3. This change of the meeting schedule will take effect immediately and be in effect throughout 2014.

ADOPTED jointly by the respective Boards of Fire Commissioners of Snohomish Fire Protection District No#14 and North County Regional Fire Authority, the 22 day of January, 2014 and duly authenticated in open session by signatures of the Commissioners voting in favor thereof and the seal of the Commission duly affixed.

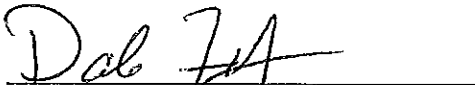
**SNOHOMISH COUNTY FIRE
PROTECTION DISTRICT NO. 14**


Stuart Lervick, Commissioner


Larry Longley, Commissioner


Jeff Sinker, Commissioner

Attest:

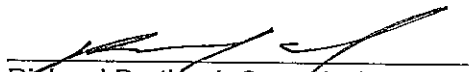

Dale Fulfs, Secretary

NORTH COUNTY REGIONAL FIRE AUTHORITY:


Stuart Lervick, Commissioner


Don Wright, Commissioner

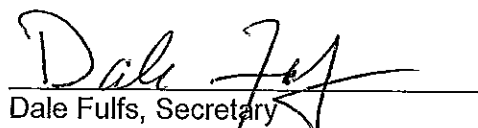

Larry Longley, Commissioner


Richard Bratland, Commissioner


Jeff Sinker, Commissioner


Greg Oakes, Commissioner

Attest:


Dale Fulfs, Secretary

CERTIFICATION

I, the undersigned, Secretary of Snohomish County Fire Protection District No. 14 ("District 14"), hereby certify as follows:

1. The attached copy of Resolution No. 0122014-01 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of District 14 (the "Board") held on January 22, 2014, as the Resolution appears on the minute books of District 14 and the Resolution is now in full force and effect.
2. A quorum of the Board was present throughout the meeting and a majority of those members on the Boards present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of January, 2014.


Dale Fulfs, Secretary
Snohomish County Fire District # 14

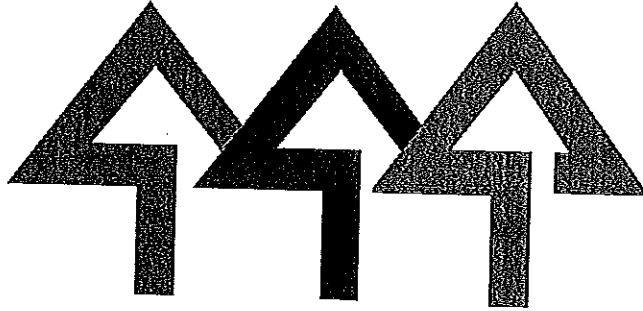
CERTIFICATION

I, the undersigned, Secretary of North County Regional Fire Authority ("NCRFA"), hereby certify as follows:

1. The attached copy of Resolution No. 01222014-01 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of North County Regional Fire Authority (the "Board") held on January 22, 2014 as the Resolution appears on the minute books of NCRFA and the Resolution is now in full force and effect.
2. A quorum of the Board was present throughout the meeting and a majority of those members on the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of January, 2014.


Dale Fulfs, Board Secretary
North County Regional Fire Authority



RECEIVED

2008 MAR 27 AM 11:20

SEABECK ADMINISTRATION
SNOHOMISH COUNTY, WASH.

DEPARTMENT OF
[Handwritten Signature]

Receipt of Resolution

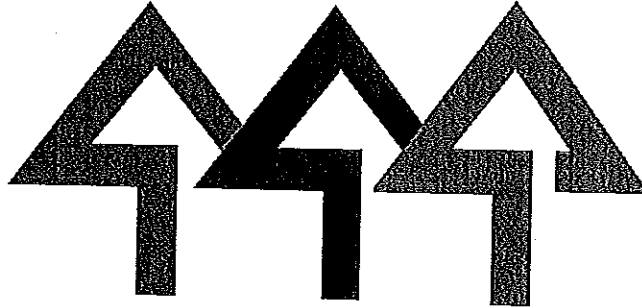
The Snohomish County Auditor's Office, Election Department has received a resolution on the date stamped below from the following district.

District Name: North County Reg. Fire Authority

Election Date: May 20, 2008

Person Delivering Resolution: Dale Fulps

Election Staff Receiving Resolution: Sienna Harper
Signature



RECEIVED

2008 MAR 27 AM 11:23

SNYDER COUNTY, WASH.

DELIVERED

Receipt of Resolution

The Snohomish County Auditor's Office, Election Department has received a resolution on the date stamped below from the following district.

District Name: Snd Co Fire Protection Districts 14 and 18

Election Date: May 20, 2008

Person Delivering Resolution: Dale Fulps

Election Staff Receiving Resolution: Amanda Harper
Signature

RESOLUTION NO. 05282014-01

A RESOLUTION of the Board of Commissioners of North County Regional Fire Authority adopting the performance policy, standards and objectives outlined in WAC 52.33 as North County Regional Fire Authority's emergency resource deployment and response time objectives.

WHEREAS, North County Regional Fire Authority is legally established as a fire department through Title 52 RCW and the North County Regional Fire Authority Service Plan to provide certain emergency medical, fire and rescue services; and,

WHEREAS, North County Regional Fire Authority serves Snohomish County Fire District No. 18 and Snohomish County Fire District No. 14; and,

WHEREAS, North County Regional Fire Authority has a mission statement and goals and objectives to guide the organization in providing fire and medical services to our community; and,

WHEREAS, North County Regional Fire Authority has a basic organizational structure which may include the elected officials, Chiefs, Officers, Firefighters/EMTs, Firefighters/Paramedics; and,

WHEREAS, North County Regional Fire Authority has a certain number of members now and in the future who perform the tasks required to accomplish our response objectives; and,

WHEREAS, North County Regional Fire Authority is required by state law to establish turnout and response time goals for the first arriving Basic Life Support, Advanced Life Support and Fire Engine responses to fire suppression calls and response time goals for a full alarm assignment for Fire Engine responses to fire suppression calls; and,

WHEREAS, North County Regional Fire Authority has evaluated the elements identified in WAC 52.33 and included those provisions deemed appropriate in the Department's emergency service delivery; and,

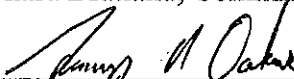
WHEREAS, North County Regional Fire Authority has developed written response coverage objectives required to comply with applicable provisions of WAC 52.33.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners for North County Regional Fire Authority hereby adopts the attached response coverage document as the North County Regional Fire Authority's official policy for determining emergency medical, fire and rescue resource deployment; and,

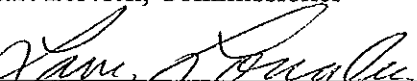
BE IT FURTHER RESOLVED, that the attached response coverage document officially defines the North County Regional Fire Authority's written policies and procedures that establish the distribution and concentration of fixed and mobile resources of the department; and,

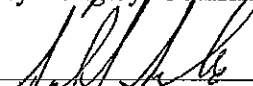
ADOPTED by the Board of Commissioners of the North County Regional Fire Authority at a regularly scheduled meeting held May 28, 2014.


Richard Bratland, Commissioner


Greg Oakes, Commissioner


Stuart Lervick, Commissioner


Larry Longley, Commissioner


Jeff Sinker, Commissioner

Attest:

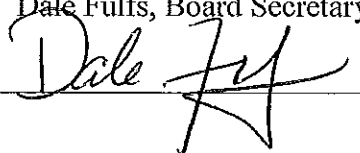

Dale Fulfs, Board Secretary

CERTIFICATION

I, the undersigned, Board Secretary of North County Regional Fire Authority, hereby certify as follows:

1. The attached copy of Resolution No. 05282014-01 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of Fire Commissioners held on May 28, 2014, as the Resolution appears on the minute books of North County Regional Fire Authority and the Resolution is now in full force and effect.
2. A quorum of the members of the Board of Fire Commissioners was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of May, 2014.

Dale Fulfs, Board Secretary


I. Policy Statements

The North County Regional Fire Authority has existed as a regional fire service authority within the State of Washington since January 1, 2008. The Fire Authority was organized under the tenants of Title 52 of the RCW's, with the legal formation of the North County Regional Fire Authority, also known as North County Fire/EMS, mandated by the vote of the people on May 15, 2007.

The North County Regional Fire Authority provides service to One Hundred and Six (106) square miles in rural Washington State within Snohomish County. In particular, the North County Regional Fire Authority serves within the boundaries of Snohomish County Fire District No. 14, Snohomish County Fire District No. 18 and the City of Stanwood.

The services provided by the North County Regional Fire Authority include:

- a) Fire Suppression
- b) First Response Basic Life Support (BLS) Emergency Medical Services
- c) Advance Life Support (ALS) Emergency Medical Services.
- d) Marine Rescue
- e) Public Education
- f) Fire Prevention
- g) Hazardous materials "Operations Level" Response

Total emergency responses in 2013 were broken down as follows:

• Fire:	100
• EMS/Rescue:	2360
• Hazardous Condition:	52
• Service Call:	206
• Good intent:	321
• False call	71
• Other:	7
• Total Responses:	3117

The North County Regional Fire Authority operates under a chain-of-command which has been established by the six (6) member Board of Fire Commissioners, who are elected to represent the public they serve. The chain-of-command, or organizational chart, looks like this:

See exhibit "A"

In 2013, the North County Regional Fire Authority employed twenty eight (28) full time employees, forty-two (42) part time employees and eleven (11) volunteers. The total number of personnel by their assigned areas of responsibility is as follows:

Number of employees:

○ Chief Officers	5
○ Career Firefighters	22
○ Part time	40
○ Volunteer Firefighters	11
○ Administrative Support	3
TOTAL STAFF	81

The projected number of fire department employees for 2014 is 85.

The functions performed by the North County Regional Fire Authority include the following:

- a) Emergency response to fires and medical aid emergencies by career and volunteer fire department staff
- b) Emergency response to all motor vehicle accidents within the fire authority
- c) Mutual/auto aid emergency responses when requested by neighboring jurisdictions
- d) Public Education classes in the local pre-schools
- e) Coordination with local Emergency management personnel from Snohomish County
- f) Hazardous Materials "Operations" level emergency response
- g) Marine Rescue

II. Response Standards

1) Turnout Time

Turnout Time Standard:

The North County Regional Fire Authority has adopted a turnout time standard of one hundred and twenty (120) seconds 90% of the time.

Actual Department Comparison for the Year 2013:

The North County Regional Fire Authority met the turnout time objective 69% of the time. The Fire Authority's turnout time was one hundred and seventy-two (172) seconds 90% of the time.

2) **Arrival of 1st Arriving Engine Company at Fire Suppression Incident**

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of ten (10) minutes for the first fire engine to arrive when responding to a fire suppression incident 90 % of the time.

Actual Department Comparison for the Year 2013:

The North County Regional Fire Authority met the response time objective 80% of the time. The Fire Authority's response/travel time for the arrival of the first fire engine to fire suppression incidents was (12:22) Twelve minutes and twenty-two seconds 90% of the time.

3) **Deployment of full first alarm assignment at a fire suppression incident.**

Response Time Standard for Full 1st Alarm Response:

The North County Regional Fire Authority has adopted a response/travel time standard of fifteen (15) minutes to deploy the first full alarm assignment when responding to a fire suppression incident 90 % of the time. The North County Regional Fire Authority's first full alarm assignment to a fire suppression response is 2 engines, 2 tenders, and 1 Command Officer.

Actual Department Comparison for the Year 2013:

The North County Regional Fire Authority met the response time objective 100% of the time. The Fire Authority's first full alarm assignment to a fire suppression call was (11:34) eleven minutes and thirty four seconds 100% of the time.

4) **Arrival of First Responder or higher level capability at an emergency medical incident.**

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of ten (10) minutes for the arrival of the first emergency medical unit with two (2) Emergency Medical Technicians 90% of the time.

Actual Department Comparison for the Year 2013:

The North County Regional Fire Authority met the response time objective 99% of the time. The Fire Authority's response time for the first arriving unit responding to an emergency medical incident was (10:02) ten minutes and two seconds 90% of the time.

- 5) **Arrival of Advanced Life Support unit at an emergency medical incident.**

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of twelve (12) minutes for the arrival of an ALS unit with one (1) paramedic and one (1) Emergency Medical Technician 90% of the time.

Actual Department Comparison for the Year 2013:

The North County Regional Fire Authority met the response time objective 100 % of the time. The Fire Authority's response time for the first arriving ALS unit to an emergency medical incident was (9:45) nine minutes and Forty-five seconds 90% of the time.

- 6) **Arrival of Hazardous Materials trained and equipped Technicians.**

Response Time Standard:

The North County Regional Fire Authority Firefighters are trained to Operations Level for response to hazardous materials incidents and supports the Snohomish County Regional Haz-mat Team who is responsible for hazardous materials incidents within the North County Regional Fire Authority. The North County Regional Fire Authority's response time standard for operational level Firefighters is the same as a fire suppression call, a response/travel time standard of ten (10) minutes for the first unit to arrive when responding to a hazardous material incident 90 % of the time.

Actual Department Comparison for the Year 2013: The North County Regional Fire Authority met the response time objective 100% of the time. The Fire Authority's response time for the first arriving engine to a hazardous materials incident was zero (0) minutes 100% of the time. There was no report of a hazardous materials incident in 2013.

7) **Arrival of Marine Rescue trained and equipped Firefighters.**

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of fifteen (15) minutes for the arrival first fire engine when responding to a marine rescue incident 90 % of the time.

Actual Department Comparison for the Year 2013:

The North County Regional Fire Authority met the response time objective 89% of the time. The Fire Authority's response/travel time for the arrival of the first fire engine to marine rescue incidents was (15:50) fifteen minutes and fifty seconds 90% of the time.

III. Predictable Results

Population served by the North County Regional Fire Authority has grown by 2% per year over the last three (3) years. Our service area now includes the City of Stanwood. This year there was seven point two nine (7.29) percent increase in the total Assessed Valuation and a one (1) increase in new construction. Still with rising fuel costs, rising operating cost over all and the need to replace two (2) fire engines, one (1) tender and one (1) aid car. The current response standards were set with the current funding challenges we are facing. These are set through available funding and the North County Regional Fire Authority will continue to engage the public so they fully understand the level of service available based on the resources provided.

IV. Plan of Action

Currently the Fire Authority met three of the response time objectives for items 1-7 above, the North County Regional Fire Authority will continue to evaluate its response data to determine if relocating resources, improving reliability or other organizational changes may improve our ability to accomplish, maintain or improve our response standards. The North County Regional Fire Authority will continue to look at its resources, staffing and other opportunities to maintain or improve the fire authorities' response time objectives. The Fire Authority is currently participating in a joint study with several fire agencies in the area. All increases will require budget support and any plan will be developed with all stakeholders input and presented to the elected officials.

RESOLUTION NO. 09102014-01

A RESOLUTION of North County Regional Fire Authority ("NCRFA"), authorizing the Fire Chief of NCRFA to dispose of the 1995 Spartan Fire Engine that has been declared surplus to the needs of NCRFA; and providing for other matters properly related thereto.

A RESOLUTION AUTHORIZING THE FIRE CHIEF TO SELL SURPLUS FIRE ENGINE.

WHEREAS, NCRFA has previously declared the fire engine surplus to its needs;

WHEREAS, the Board of Fire Commissioners deems it appropriate to authorize the Fire Chief to sell the fire engine.

NOW, THEREFORE, THE BOARD OF NORTH COUNTY REGIONAL FIRE AUTHORITY HEREBY RESOLVES as follows:

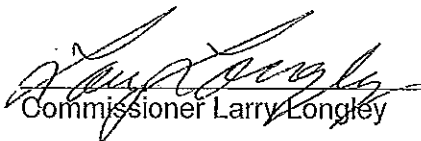
Section 1. FIRE ENGINE. The Fire Chief of North County Regional Fire Authority has the authority to sell the fire engine for \$1.00 to Robe Valley Fire as. the condition of the Engine is such that repairs are necessary and said repairs will be costly beyond reason;

Section 2. IMPLEMENTATION. The Fire Chief of NCRFA is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and signatures hereon.

ADOPTED this 10th day of September, 2014.

NORTH COUNTY REGIONAL FIRE AUTHORITY

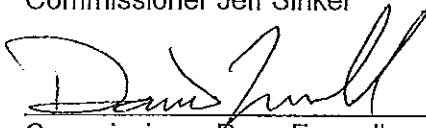


Commissioner Larry Longley

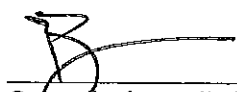
Commissioner Richard Bratland

Commissioner Jeff Sinker

Commissioner Greg Oakes



Commissioner Dave Fennell



Commissioner Bob Magee

Attest:
North County Regional Fire Authority

Sue Evenson, Board Secretary

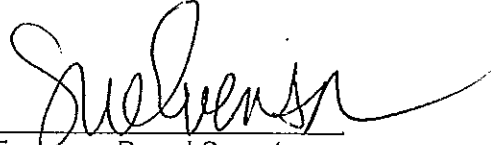
RESOLUTION NO. 09-10-2014-1

CERTIFICATION

I, the undersigned, Secretary of the North County Regional Fire Authority (the "NCRFA"), hereby certify as follows:

1. The attached copy of Resolution No. 091014-01 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of North County Regional Fire Authority (the "Board") held on September 10, 2014, as the Resolution appears on the minute books of the NCRFA and the Resolution is now in full force and effect.
2. A quorum of the Board was present throughout the meeting and a majority of those members on the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 10th day of September, 2014.



Sue Evenson, Board Secretary
North County Regional Fire Authority

RESOLUTION NO. 09-10-2014-1

Commissioner Bratland has been removed from this resolution as he passed away on September 9, 2014

NORTH COUNTY REGIONAL FIRE AUTHORITY
COMMISSIONERS MEETING
December 30, 2014

Meeting Minutes

CALL TO ORDER

The following Fire Commissioners were present: Larry Longley, Greg Oakes, Bob Magee, Dave Fennell, Janet Iverson and Jeff Sinker. Also in attendance: Chief John Cermak, Assistant Chief Bob Eastman, Battalion Chief Scott Johnston and Acting Board Secretary, Sheri Lynn Stevens. This meeting was recorded for reference only.

Commissioner Longley opened the meeting at 16:05.

FLAG SALUTE

PUBLIC COMMENTS: Comments from the public will be taken at this time. Commissioner Longley opened the floor for public comments

APPROVAL OF AGENDA: Commissioner Sinker moved to accept the Agenda with a second by Commissioner Magee.

APPROVAL OF CONSENT AGENDA: Commissioner Magee moved to approve the Consent Agenda with Commissioner Iverson second of the motion.

OLD BUSINESS:

- 2015 Meetings, Resolution 12302014-01: Commissioner Sinker moved to approve with a second by Commissioner Magee.
- 2015 Meeting Resolution 12302014-02: Commissioner Magee moved to approve with second from Commissioner Oakes. Approved by consensus.
- Levy Consultant Proposal. AC Eastman discussed the existing Levy relationship with the proposed vendor. The quote proposed include man-hours that cover more staff-related work and NCRFA is short-staffed. This area is higher than was anticipated but includes items such as the newsletter as discussed at the budget retreat. AC Eastman noted that the Fire Authority's legal council had not reviewed the proposal or agreement as yet.

Commissioner Fennell asked if it was within budget and this was confirmed.

There was a question if the consultant had suggested when if General Election or a Primary and AC Eastman indicated no suggested had been presented as yet.

Commissioner Oakes noted there are some social media references in the proposal which spurred some conversation on the need to archive the data for public records purposes. AC Eastman noted District 1 uses a software and vendor which is fairly inexpensive and would forward that info to NCRFA as well as discuss it with the consultant as to the best way to handle archiving. Chief Cermak added some of his

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work on networking and the social media venue.

AC Eastman made the recommended to have the Board make a decision on whether or not they want to authorize to have the Chief sign, or if they wanted it sign the agreement January 14th meeting.

Commissioner Oakes moved to contract a consultant after the agreement is reviewed by legal counsel, and have the Chief sign Commissioner's Magee and Sinker seconded this motion and it was approved by Consensus.

NEW BUSINESS:

- Budget Report with December final expense estimates: AC Eastman discussed the financial dashboard option compared to the document presented which follows the previous Chief's desired format. The Board agreed to move forward with the proposed dashboard style format for the new year.
- Policy Number 27 – Dress Code Policy review. Commissioner Sinker addressed the Board as there was some conversation about how our crews presented in public. Class B uniform use, etc. was discussed. Chief Cermak assured the Board that this would be reviewed and reflected the agency in as a professional group, and that certain standards will be clarified, if necessary.

There was some discussion regarding the uniform allowance for full time employees by Commissioner Iverson

- .Executive Assistant Job Posting. There were positive comments from several of the commissioners and Commissioner Iverson noted she did make some comments directly to the Fire Chief but would talk to him about them separately.

Commissioner Sinker asked about the salary range and the amount budgeted. There was some discussion but all were in agreement to proceed. Commissioner Oakes motioned to make the posting with Commissioner Sinker seconding the motion . Approved by Consensus.

- Amended 2014 Budget: AC Eastman brought forward that the budget for 2014 will need an amendment once the final budget overage is identified. He did some homework and asked if we go over in 2014, most likely not a resolution required but an amended budget for the State Auditors.

CHIEF'S REPORT:

- BC/Chiefs Report. Month of November – BC Johnston made the presentation of the information within.

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Commissioner Sinker asked about Grants deadlines of AFG grants. North County would hope to participate with the other local districts so that we can have more weight as the agencies gear wasn't old enough. Secretary asked about the Grant procedure

- Chief Cermak noted there were some meetings on the table but nothing needed to be discussed in Executive Session.

LABOR LOCAL #4118 COMMENTS: No comments.

CORRESPONDENCE: Letter from Snohomish County FD #23 Commissioners

EXECUTIVE SESSION: No executive session.

ADJOURNMENT: Commissioner Longley confirmed there was no other business. Commissioner Oakes motioned to close the meeting with a second from Commissioner Magee.

The meeting adjourned at 16:33.

BOARD FOR VOLUNTEER FIREFIGHTER'S MEETING: (Board Members: Chairman and one Board Member, Secretary, Chief, and one Firefighter elected by their membership): None.

Larry Longley
Chair

Sheri Lynn Stevens
Acting Board Secretary

Snohomish County Fire District #18

COMMISSIONER'S MEETING

Kackman / Station 90

December 10, 2014

Meeting Minutes

CALL TO ORDER

The following Commissioners were in attendance: Larry Longley, Greg Oakes, Jeff Sinker, Bob Magee, Dave Fennell and Jan Iverson. Fire Chief John Cermak, Battalion chief Scott Johnston, and Board Secretary Sheri Lynn Stevens. This meeting was recorded.

Meeting was called to order by Commissioner Oakes at 16:00 hours.

FLAG SALUTE

PUBLIC COMMENTS: Comments from the public will be taken at this time.

Commissioner Oakes asked for any public comments, there were none.

APPROVAL OF AGENDA: Commissioner Magee moved to approve the agenda, with Commissioner Iverson seconding and approved by consensus.

APPROVAL OF CONSENT AGENDA

Commissioner Magee moved to approve the agenda, with Commissioner Iverson seconding and approved by consensus.

OLD BUSINESS: None.

NEW BUSINESS: None.

CHIEFS REPORT: Covered in Fire Authority agenda.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

AJOURNEMENT: Commissioner Magee moved to approve the agenda, with Commissioner Iverson seconding and approved by consensus

Meeting was adjourned at 16:02 hours.

Greg Oakes
Chairman

Sheri Lynn Stevens
Board Secretary

INTERGOVERNMENTAL AGREEMENT
Between
THE STILLAGUAMISH TRIBE OF INDIANS
And the
NORTH COUNTY REGIONAL FIRE AUTHORITY

I. PREAMBLE AND GUIDING PRINCIPLES

This intergovernmental agreement is made between the Stillaguamish Tribe of Indians ("the Tribe"), and the North County Regional Fire Authority ("the Authority"), to provide a framework for a government-to-government relationship between two Parties. The Parties acknowledge that the Tribe has been in this territory since Time Immemorial; and, the North County Regional Fire Authority was established by the voters in 2007, but was populated by settlers well before and, that the site of the Fire Authority, in proximity and surrounding areas as illustrated within the attached map was a historic trading site.

The North County Regional Fire Authority is a political subdivision of the State of Washington exercising the authorities and responsibilities identified in the Washington Constitution and provided for under state law and RCW Chapter 52. The Stillaguamish Tribe of Indians is a federally recognized Indian Tribe exercising its authorities and responsibilities identified in the Constitution and Bylaws of the Stillaguamish Tribe of Indians and provided for under federal law.

II. PURPOSE AND OBJECTIVES

The purpose of this Agreement is to establish a government-to government forum for authorized representatives from each participating governmental body to discuss issues of common concern and to seek solutions to these common concerns. To this end the following objectives have been defined:

- 1) To conduct discussions in a government-to-government setting in which issues, problems and other subjects may be freely addressed without either party making commitments or agreeing to take actions outside of the formal and legal processes defined for each Party by applicable law;
- 2) To share information in a consultative and deliberative process through the exchange of communications (written, verbal, visual and electronic) as they pertain to issues, problems or other subjects mutually agreed to between the Parties;
- 3) To gain knowledge within each Party's organization about how the other organization functions, including familiarity with organizational structure, roles and responsibilities, staff and legal authorities.
 - (A) Minimum quarterly meetings with Tribe and Fire Authority, and more often as deemed necessary and beneficial.

INTERGOVERNMENTAL AGREEMENT
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III. IMPLEMENTATION PROCESS AND RESPONSIBILITIES

Each Party will prepare a list of topics, including issues, problems and other subjects it proposes to discuss in accordance with the objectives of this agreement. Both Parties will then meet to set an agenda, schedule, ground rules, and goals for further discussion.

At any point in such discussions either Party may withdraw or otherwise terminate discussions with or without explanation.

When discussions require policy decisions by the respective Parties a request shall be made by one governing body to the other which includes the reasons policy decisions are sought and a suggested schedule form making those decisions. Each Party then will follow its legal process for decision – making. Policy decisions shall be communicated in a timely fashion.

At least once per year the Parties shall meet for the purpose of reviewing progress in implementation of this agreement. At such meetings, or at such other times as are appropriate, recommendations for changes to this Agreement may be discussed and implemented.

Each Party to this agreement will designate an individual responsible for facilitating the implementation of this agreement. The Tribe designates its Executive Director. The Fire Authority designates its Fire Commissioner or designee.

IV. LEGAL STATUS AND DISCLAIMERS

In executing this Agreement, neither Party waives any rights, including treaty rights, sovereign immunity, and jurisdiction. Nor does this Agreement create any rights or protections under federal and state law; nor does this Agreement create any rights which could be construed as enforceable. Through this Agreement the Parties to the Agreement strengthen their collective ability to successfully resolve issues of mutual concern.

APPROVALS:

STILLAGUAMISH TRIBE OF INDIANS

NORTH COUNTY REGIONAL FIRE AUTHORITY

Chairman

Date

Fire Commissioner Chair

Date

Letter of Understanding with North County Fire Authority and Stanwood Police

Re: Proposal to provide Chaplaincy and Support Services

MISSION

The mission of Stanwood Camano Incident Support is to provide emotional and spiritual support to people in crisis and to those who assist them.

The services of chaplains of SCIS are offered on the basis of need to those individuals who desire our services. They are not intended, nor do they desire, to replace an individual's church, synagogue, temple, or clergyperson.

STATUS

Stanwood Camano Incident Support is a part of Hope Unlimited, a 501 c 3 non profit corporation. It is incorporated in accordance with the laws of the state of Washington and recognized by the IRS as a charitable organization. Hope Unlimited and a volunteer board of directors governs SCIS.

For the purposes of this letter of understanding:

SCIS WILL PROVIDE

- Supervision and management of the support 99 chaplaincy program.
- Assistance in recruitment, training and certification of Support 99 volunteers.
- Support 99 chaplains and support crews 24/7.
- A reporting system for responses and activity of Support 99 volunteers.
- Support 99 apparatus stock and re-stocking as needed.
- Regular quarterly reports to NCFA and Stanwood Police chiefs.

NCFA WILL PROVIDE

- Insurance coverage for volunteers when responding to and from an incident.
- Apparatus and equipment maintenance, fuel, and equipment on board.
- Identification for all chaplains and support crews (Patches and Badges).
- Pagers and radios as appropriate.
- Liaison contact person within the Fire Department and Police Department.
- Financial assistance to SCIS as agreed upon. .

Terms of this understanding to be in place until either party dissolves the agreement upon the start of a new year.

SCIS _____ Date _____

NCFA _____ Date _____

SPD _____ Date _____