



**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**  
Hybrid  
**April 12, 2023**  
**4:00pm**

**CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS**

Rob Johnson, Chair  
Jan Iverson  
Judy Williams  
Ric Cade  
Debora Nelson  
Barb Tolbert excused  
Marilyn Oertle  
Larry Longley  
Greg Oakes (late arrival)

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Dave Kraski, Deputy Fire Chief  
Doug ten Hoopen, Assistant Fire Chief  
Katie Casey, Human Resources Manager  
Randy Krumm, Finance Director  
Kari Wheeler, Administrative Assistant

The meeting was called to order at 4:00 pm by Chairman Johnson.

**EMPLOYEE AND PUBLIC COMMENTS**

None

**MOTION TO APPROVE AGENDA w/ amendment to add informal discussion regarding how we enforce burn rules.**

1<sup>st</sup>: Commissioner Iverson                      2<sup>nd</sup> Commissioner Oertle

**Discussion:** None

**APPROVED:** Unanimous

**MOTION TO APPROVE CONSENT AGENDA**

1<sup>st</sup>: Commissioner Cade                      2<sup>nd</sup> Commissioner Longley

**Discussion:** None

**APPROVED:** Unanimous

**MOTION TO APPROVE MARCH 22, 2023 MEETING MINUTES**

1<sup>st</sup>: Commissioner Iverson                      2<sup>nd</sup> Commissioner Oertle

**Discussion:** None

**APPROVED:** Unanimous



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**NEW BUSINESS**

**MOTION TO APPROVE THE RESOLUTION 04122023-01 TO RESTORE LEVY RATE FOR EMS LEVY**

1<sup>st</sup>: Commissioner Longley                      2<sup>nd</sup> Commissioner Iverson

**Discussion:** None

**Roll Call:**

- Commissioner Johnson – yes
- Commissioner Iverson – yes
- Commissioner Williams – yes
- Commissioner Cade – yes
- Commissioner Nelson – yes
- Commissioner Tolbert - yes
- Commissioner Oertle – yes
- Commissioner Longley – yes

**APPROVED:** Unanimous (8 Commissioners present)

**DISCUSSION**

Commissioner Cade was contacted by a Constituent with complaints of outdoor burning.

**CHIEF'S REPORT as presented by Chief John Cermak**

- Just a note of another great outcome and recognition of crew's successful call and a note from our new NCRFA Dr. Corsa that the patient is up walking, doing great, and awaiting his bypass surgery Monday. The patient was playing pickle ball and experienced a full cardiac arrest with citizen CPR. Well done to all involved!
    - Sam Johnston
    - Shawn Nelson
    - Chris Peterson
    - Paul Hunsaker
    - Phil Knepper
    - Robert Fiala
- This is a great example of community involvement and understanding the increased outcomes when CPR is started by bystanders at the earliest witness of arrest.
- Staff has been working on a system to increase communication of day-to-day happenings. We implemented a meeting system early on in the merger that includes Monday staff meetings with staff and BCs, monthly BC/Chiefs meetings, and semi-annual all officer meetings. I visit stations every Thursday to communicate and listen for two hours. In addition, communication boards have been installed at all stations that have a consistent and unified message from each division. If you are in the stations, notice that the boards have daily operational reminders, logistical needs and happenings, human resource messages, birthdays, childbirths, and work anniversaries, as well as safety bulletins, directives, and policy highlights.
  - On my weekly station visits and seeking to address things that cause anxiety, the top discussion surrounds station movement for operational needs caused by Kelly days, sick days, and vacation days. L/M met with several agencies to explore the idea of piloting a new schedule to reduce anxiety of moving from station to station as much, sleep time issues from the 48/96 schedule as we get busier, and crew continuity. Labor approached management with the idea of changing shift schedules to a four-platoon model to reduce anxiety and address sleep deprivation. At this time, it is all exploratory and seeking to understand benefits and challenges to a new way of doing things. It appears the largest benefit is reducing movement due to debit days vs. Kelly days. Sno 4 and South County labor and fire chiefs attended to share their thoughts on the schedule.



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- Karen Reed, Paul Ellis and I met regarding the Prevention ILA. Steve Goforth and Kevin Olander will meet to discuss how they recommend setting up a system that compliments one another most effectively and efficiently, serving our community to the best of its ability within the budgetary choices of the City of Arlington.
- I worked on billing questions and request for Karen from the meeting.
- Congratulations to EVT Ian Wilson on passing additional EVT courses, we are proud of your progress and the care you put into our vehicles.

**IAFF LOCAL 3438 REPORT**

No report

**BOARD DISCUSSION – COMMISSIONER COMMENTS**

Commissioner Williams and her committee continue to make progress regarding the Chief's review. Commissioner Cade gave a Training Advisory Group update – they are collecting input from the consortium and plan to meet again in May.

**GOOD OF THE ORDER**

**MOTION TO ADJOURN 4:40 pm**

**1<sup>st</sup>:** Commissioner Oakes   **2<sup>nd</sup>:** Commissioner Williams

**Discussion:**

**APPROVED:** Unanimous

DocuSigned by:

*Rob Johnson*

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**Rob Johnson**  
**Board Chair**

DocuSigned by:

*Kari Wheeler*

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**Kari A. Wheeler**  
**Board Secretary**