



**North County Regional Fire Authority  
COMMISSIONER'S MEETING**

**January 10, 2024  
4:00pm**

**CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS**

Ric Cade  
Rob Johnson  
Leonard Kelley  
Greg Oaks  
Marilyn Oertle  
Al Schreiber  
Holly Sloan-Buchanan

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Dave Kraski, Deputy Fire Chief  
Doug ten Hoopen, Assistant Chief Support Services  
Randy Krumm, Finance Director  
Kari Wheeler, Administrative Assistant/Commission Secretary

The meeting was called to order at 4:00pm Chairman Johnson.

Commissioner Johnson called for a simple election of the 2024 Board Chair and Vice-Chair.

Motion to nominate Marilyn Oertle to serve as the 2024 Board Chair

**1<sup>st</sup>:** Commissioner Oaks      **2<sup>nd</sup>** Commissioner Schreiber

**Discussion:** none

**APPROVED:** Unanimous

Motion to nominate Rob Johnson to serve as the 2024 Vice-Chair.

**1<sup>st</sup>:** Commissioner Oaks      **2<sup>nd</sup>** Commissioner Schreiber

**Discussion:** none

**APPROVED:** Unanimous

With no other nominations and a show of unanimous vote, Marilyn Oertle will serve as the 2024 NCRFA Commission Chair and Rob Johnson will serve as the 2024 NCRFA Commission Vice-Chair.

Chairperson Oertle assumed the duties of presiding over the meeting.

**MOTION TO APPROVE THE 2024 PROPOSED 1<sup>ST</sup> AND 2<sup>ND</sup> MEETING AGENDA TEMPLATES AS PRESENTED, AND DIRECT THE SECRETARY TO UPDATE THE 2022 NCRFA COMMISSION GUIDELINES TO REFLECT THESE AGENDA OUTLINE CHANGES AS INDICATED IN SECTION 2.5**

**1<sup>st</sup>:** Commissioner Schreiber      **2<sup>nd</sup>** Commissioner Oaks

**Discussion:** none

**APPROVED:** Unanimous

Commissioner Oertle led the room in the Pledge of Allegiance.



**North County Regional Fire Authority  
COMMISSIONER'S MEETING**

**January 10, 2024  
4:00pm**

**EMPLOYEE AND PUBLIC COMMENTS**

Chief Chad Schmidt from FD21 gave comments regarding negotiations with NCRFA for ALS service. FD21 would like to continue to negotiate and come to an agreement for ALS service to continue to be provided through a renewed contract with NCRFA.

**IAFF LOCAL 3438 REPORT – verbal update from BC Koontz – no action**

- The local maintains the position of their desire for M48 to be fully staffed before staffing any additional stations.

**MOTION TO APPROVE AGENDA**

1<sup>st</sup>: Commissioner Oakes      2<sup>nd</sup> Commissioner Sloan-Buchanan

**Discussion:** none

**APPROVED:** Unanimous

**MOTION TO APPROVE CONSENT AGENDA**

1<sup>st</sup>: Commissioner Oakes      2<sup>nd</sup> Commissioner Sloan-Buchanan

**Discussion:** none

**APPROVED:** Unanimous

**UNFINISHED BUSINESS**

*Nothing is scheduled to be reviewed at this meeting.*

*A 2<sup>nd</sup> reading/review of Policy 78 will be scheduled for the January 24 meeting Agenda.*

**NEW BUSINESS**

Board discussion regarding the establishment of Committees for 2024. Per Commissioner Cade, a past practice has been for Commissioners to consider what committees may be applicable for the coming year and which may be areas of individual interest, or where Commissioners may like to service. Commissioners will table the topic of establishing 2024 Committees and discuss at a future meeting.

**MOTION TO APPROVE THE ADDITION OF FIRE FRIDAY AND BURN SUPPORT TO THE TRAINING CENTER FEE SCHEDULE AS PRESENTED.**

1<sup>st</sup>: Commissioner Oakes      2<sup>nd</sup> Commissioner Schreiber

**Discussion:** none

**APPROVED:** Unanimous

**MOTION TO APPROVE IAN WILSON'S LEVEL 2 PAY INCREASE PER EXHIBIT B OF HIS CONTRACT, EFFECTIVE 1 DECEMBER 2023.**

1<sup>st</sup>: Commissioner Oakes      2<sup>nd</sup> Commissioner Sloan-Buchanan

**Discussion:** none

**APPROVED:** Unanimous



**North County Regional Fire Authority  
COMMISSIONER'S MEETING**

**January 10, 2024  
4:00pm**

**MOTION TO APPROVE THE INCREASE TO HAINLINE'S CONSULTANT FEES FROM \$5,000 TO \$15,000.**

**1<sup>st</sup>: Commissioner Sloan-Buchanan      2<sup>nd</sup> Commissioner Schreiber**

**Discussion:** none

**APPROVED:** Unanimous

**CHIEF'S REPORT – as presented by Chief Cermak – no action**

Chief met with the City of Stanwood and BNSF officials regarding the flood event to coordinate with new people since the last flood event. Contacts have changed and adjusted for the most efficient emergency response.

Chief hosted a holiday lunch with NCRFA staff and another with our fleet personnel who were unable to make it to the other event. He is proud of the 2023 accomplishments met by suppression, prevention, training, logistics, finance, EMS, and our volunteer groups. The NCRFA team has made some very significant outcomes. Chief thanks the Board of Commissioners and community for supporting the budget to keep the advancements occurring.

Rob Freedman will be present at the first meeting in February to congratulate him on his retirement. The shift celebrated his achievement on his last shift December 28. We thank him for his service.

The consortium board met and discussed the past academy. All felt it was very successful and were grateful for the new training center. Randy is working on a committee to reconcile the first academy.

Debbie Schorzman, Archbright Consultant, started at NCRFA on Monday and has been issued all rights to help us through the advertisement and testing for the position of Human Resource Director and address any HR issues during this period. Randy and Kari did an outstanding job of following up on HR issues in the absence of Katie.

Chief worked on FD 19/25 contracts and discussions back and forth with those Fire Chiefs. Eric Quinn is drafting new ILAs based on recommendations and discussions back and forth.

A letter was sent to DOH and SCEMS, per Chief Schmidt's request, notifying them that NCRFA would terminate services on July 1, 2024, as the letter sent to FD21 outlined in the absence of a new contract for the true cost of services.

**DISCUSSION – COMMISSIONER COMMENTS**

Commissioners were reminded of their OPMA and PRA training, required by Washington State, and encouraged to submit documentation of completion to Board Secretary, Kari Wheeler as soon as possible. A poll to determine Commissioner availability for proposed dates for an upcoming Board Retreat will be sent tomorrow to the Commissioners.

Commissioner Johnson expressed frustration at the comments from Chief Chad Schmidt of FD21.



**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**

**January 10, 2024**  
**4:00pm**

**MOTION TO ADJOURN 4:59pm**

**1<sup>st</sup>:** Commissioner Oakes

**Discussion:** None

**APPROVED:** Unanimous

**2<sup>nd</sup>** Commissioner Sloan-Buchanan

DocuSigned by:

*Rob Johnson*

A23111091B944A7...

**Rob Johnson**  
**Commission Vice-Chairperson**

DocuSigned by:

*Kari Wheeler*

06BB432E5EE5466...

**Kari Wheeler**  
**Commission Secretary**