



**North County Regional Fire Authority  
COMMISSIONER'S MEETING**

**January 24, 2024  
4:00pm**

**CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS**

Ric Cade  
Rob Johnson  
Leonard Kelley  
Greg Oakes  
~~Marilyn Oertle~~, excused  
Al Schreiber  
Holly Sloan-Buchanan

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Dave Kraski, Deputy Fire Chief  
Doug ten Hoopen, Assistant Chief Support Services  
Randy Krumm, Finance Director  
Kari Wheeler, Administrative Assistant/Commission Secretary

The meeting was called to order at 4:00 pm Vice-Chairman Johnson.

Vice-Commissioner Johnson led the room in the Pledge of Allegiance.

**PUBLIC AND EMPLOYEE COMMENTS**

- Public Comment – Jack Donovan – email submission 01112024

**IAFF LOCAL 3438 REPORT – verbal update from BC Koontz – no action**

- BC Greg Koontz praised the recent work of our medic units. 2 (separate) recent cardiac incidents - both patients survived and are recovering. BC Koontz noted the vital role dedicated medic units played in both of these incidents. He maintains the Local's desire to see dedicated medic units vs cross-staffing.

**MOTION TO APPROVE AGENDA W/ THE AMENDMENT TO MOVE THE BOARD DISCUSSION TO ADJUST THE 2/28 COMMISSION MEETING TIME TO 1PM TO ITEM "E" UNDER NEW BUSINESS.**

1<sup>st</sup>: Commissioner Schreiber      2<sup>nd</sup> Commissioner Oakes

**Discussion:** none

**APPROVED:** Unanimous

**MOTION TO APPROVE CONSENT AGENDA**

1<sup>st</sup>: Commissioner Sloan-Buchanan      2<sup>nd</sup> Commissioner Kelley

**Discussion:** none

**APPROVED:** Unanimous

Amanda Robinson, Lead, and Courtney Amundson, Supervisor, with the Washington State Auditor's Office were present to give an overview of the audit process. The process involves an Accountability Audit to ensure that agencies are following compliance and a Financial Statement Audit to verify that financial statements are fairly stated and free of errors.



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**UNFINISHED BUSINESS**

**MOTION TO APPROVE POLICY 78 – MEDICAL BENEFITS WAIVER AS PRESENTED.**

1<sup>st</sup>: Commissioner Cade                      2<sup>nd</sup> Commissioner Oakes

**Discussion:** Commissioner Cade shared that the Compensation Committee had made suggestions that have been included in this final draft reading and unanimously supports Policy 78 as presented.

**APPROVED:** Unanimous

**NEW BUSINESS**

December Finance Report – presented by Finance Director, Randy Krumm, no action, no discussion.

**MOTION TO APPROVE RESOLUTION 01242024-01 PUBLIC RECORDS POLICY AND PROCEDURE AS PRESENTED.**

1<sup>st</sup>: Commissioner Oakes                      2<sup>nd</sup> Commissioner Schreiber

**Discussion:** none

**APPROVED:** Unanimous

**MOTION TO APPROVE POLICY 09 – PUBLIC RECORDS POLICY AND PROCEDURES AS PRESENTED.**

1<sup>st</sup>: Commissioner Oakes                      2<sup>nd</sup> Commissioner Schreiber

**Discussion:** none

**APPROVED:** Unanimous

**MOTION TO ENTER INTO THE PROPOSED ILA CONTRACT WITH SNOHOMISH COUNTY FD 25.**

1<sup>st</sup>: Commissioner Schreiber                      2<sup>nd</sup> Commissioner Kelley

**Discussion:** none

**APPROVED:** Unanimous

**MOTION TO MOVE THE 2/28 REGULAR BOARD MEETING TO 1PM.**

1<sup>st</sup>: Commissioner Schreiber                      2<sup>nd</sup> Commissioner Kelley

**Discussion:** This only applies to the meeting on Wednesday, 2/28. This will allow time for the Commissioners to travel to their work session / Board retreat once the meeting adjourns.

**APPROVED:** Unanimous

**CHIEF'S REPORT – presented by Deputy Chief Kraski – no action**

- Chief Kraski introduced Debbie Schorzman, of Archbright, who is our HR Consultant. She has been with us for 3 weeks. Debbie shared that the HR Director position has been posted and she is pleased with the quality of applicants. She will work on identifying areas of focus within our HR systems to set our new employee up for success.
- Capt. Davis worked with personnel to host a dedication of the Dozier Memorial at Station 97 on January 16, the 35<sup>th</sup> Anniversary of her passing. Thank you all who participated. The ceremony was filmed and that along with a plaque and some other items will be sent to the Dozier family.



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- Capt. Fleischbein is planning to host a Community Pancake Breakfast at Station 90 on 4/28 – the opening day of the Fishing Season. In hopes that possibly a few times a year, a similar event could be hosted a various stations around the District.
- All Officers Meeting with Battalion Chiefs and all Captains was a success and brought much positive feedback. Plan to schedule this a couple of times per year.
- Chief Kraski explained the new Nurse Navigator Line that Sno911 implemented earlier this month. This system is to divert low-acuity patients away from the 911 systems and to a phone consultation
- Cold Weather Response – NCRFA saw approx. 50 calls in 72 hours that were related to the cold weather.
- During the colder snow days, we saw an increase in structure fires – also weather-related. This is typical.
- WSAFC Legislative Day – overview on visiting with our elected officials regarding issues that affect Fire & EMS.
- Retreat Planning 2/28-3/1. Chief Kraski and Kari visited the retreat site to look at the community room. Pleased with the space and value. Richard Davis, Attorney, will share a presentation at our workshop/board retreat.

**DISCUSSION – COMMISSIONER COMMENTS**

The sister of Jeanette Dozier left a voicemail on behalf of the Dozier family, thanking Captain Davis and all of North County for their thoughtfulness in honoring Jeanette and the continued work they do serving their community.

**MOTION TO ADJOURN 5:05pm**

**1<sup>st</sup>:** Commissioner Oakes

**2<sup>nd</sup>** Commissioner Sloan-Buchana

**Discussion:** None

**APPROVED:** Unanimous

DocuSigned by:

*Rob Johnson*

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**Rob Johnson  
Commission Vice Chairperson**

DocuSigned by:

*Kari Wheeler*

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**Kari Wheeler  
Commission Secretary**