



**North County Regional Fire Authority
COMMISSIONER'S MEETING**

**August 28, 2024
4:00pm**

CALL TO ORDER

Commissioner Chair Oertle called the meeting to order at 4:00 pm.

The following attendees were present:

COMMISSIONERS

Ric Cade
Rob Johnson
Leonard Kelley
Greg Oakes
Marilyn Oertle
Al Schreiber
Holly Sloan-Buchanan

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Fire Chief
Kari Wheeler, Business Proc. Coord. / Comm. Secretary
Randy Krumm, Finance Director
Allison Jubb, Human Resources Director
Greg Koontz, Battalion Chief of Training

GUESTS

Matt Paxton, CSD Attorneys at Law
Eric Quinn, Attorney

Commissioner Chair Oertle led the room in the Pledge of Allegiance.

PUBLIC AND EMPLOYEE COMMENTS – *there were no public or employee comments*

IAFF LOCAL 3438 REPORT

Greg Koontz, IAFF Local 3438 President read the following prepared statement to Commissioners:

[STATEMENT Local IAFF 3438](#)

MOTION TO APPROVE AGENDA with the addition of an Executive Session item for discussion under RCW 42.30.110 (1)(i).

1st: Commissioner Kelley **2nd** Commissioner Oakes

Discussion: Commission Kelley requested that in light of the statement read by the Local indicating their request to rescind their request for NCRFA to enter into an agreement with PNWSS for Peer Support and Resilience Training, items "a" and "b" under unfinished business be removed from the agenda.

MOTION TO APPROVE AGENDA with the addition of an Executive Session item for discussion under RCW 42.30.110 (1)(i), AND removing items "a" and "b", under Unfinished Business, from the agenda.

1st: Commissioner Kelley **2nd** Commissioner Schreiber



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APPROVED: Unanimous

Commission Chair Oertle called for an Executive Session to discuss labor negotiations pursuant to RCW 42.30.140(4)(a), and under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency litigation. The initial anticipated length of the session was announced as 10 minutes.

The Board entered Executive Session at 4:10 pm.

The Board called for a 10-minute extension at 4:20 pm.

The Board called for a 15-minute extension at 4:30 pm.

The Board called for a 15-minute extension at 4:45 pm.

The regular session resumed at 5:10 pm.

MOTION TO APPROVE CONSENT AGENDA

- a. [August 14, 2024 Meeting Minutes](#)
- b. [General Fund Accounts Payable Check #'s 12563-125212 in the amount of \\$87,055.83](#)

1st: Commissioner Kelley **2nd** Commissioner Oakes

Discussion: none

APPROVED: Unanimous

QUARTERLY DIVISION PRESENTATIONS

2024 Q2 Training – presented by Battalion Chief of Training, Greg Koontz – [see attachment](#)

UNFINISHED BUSINESS

MOTION TO DIRECT THE CHIEF TO SIGN THE LEASE AS SUBMITTED BY DES FOR PARTIAL USE OF THE TRAINING CENTER STORAGE BUILDING BY THE DEPARTMENT OF NATURAL RESOURCES.

- c. [Lease Agreement between DNR and NCRFA](#)

1st: Commissioner Oakes **2nd** Commissioner Kelley

Discussion: There have been verbal discussions to potentially include NCRFA personnel in DNR training opportunities. There is adequate space between what is being leased to DNR and the space NCRFA controls.

APPROVED: Unanimous



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NEW BUSINESS

a. [July Financial Report](#)– presented by Finance Director, Randy Krumm
Presentation only. No discussion, no action.

**MOTION TO TRANSFER THE OWNERSHIP OF INVENTORY #107 TO THE
STILLAGUAMISH VALLEY MUSEUM W/ CONDITIONS TO REVERT BACK TO NCRFA IF
AGREEMENT (DISPLAY PROJECT) DOESN'T COME TO FRUITION.**

b. [Transfer of ownership, 1962 Ford Fire Engine, aka "Century 21" to Stillaguamish Valley
Museum](#)

1st: [Commissioner Johnson](#)

2nd [Commissioner Cade](#)

Discussion: None

APPROVED: Unanimous

**MOTION TO APPROVE THE PROPOSED JOB DESCRIPTION REVISIONS FOR ASSISTANT
CHIEF - MSA AND DIRECTOR – MSA.**

c. [Job Descriptions – Assistant Chief, MSA; Director, MSA](#)

1st: [Commissioner Johnson](#)

2nd [Commissioner Sloan-Buchanan](#)

Discussion: None

APPROVED: Unanimous

**MOTION TO APPROVE THE PURCHASE OF TWO NEW PIERCE FIRE ENGINES
THROUGH THE USE OF THE 7-YEAR LEASE OPTION.**

d. [Contract for Ordering Two \(2\) Pierce Engines](#)

1st: [Commissioner Oakes](#)

2nd [Commissioner Oertle](#)

Discussion: None

APPROVED: Unanimous

CHIEF'S REPORT

Before presenting the attached report, Chief Cermak expressed commendation to Battalion Chief of Training, Greg Koontz to recognize the surmountable task it has been to take 30 folks through training. Chief Cermak expressed thanks and appreciation to BC Koontz and his team.

[-See attachment](#)

COMMISSIONER COMMENTS

Secretary Wheeler will send an email to confirm which Commissioners would like to attend the WFA Annual Conference held in Spokane, WA on Oct. 23-26.



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MOTION TO ADJOURN 6:03pm

1st: Commissioner Oakes

2nd: Commissioner Cade

Discussion: None

APPROVED: Unanimous

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**Marilyn Oertle
Commission Chair**

9/11/2024

Date Signed

DocuSigned by:

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**Kari Wheeler
Commission Secretary**

9/11/2024

Date Signed