



**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**  
**October 09, 2024**  
**4:00pm**

**CALL TO ORDER**

Commissioner Chair Oertle called the meeting to order at 4:00 pm.

The following attendees were present:

**COMMISSIONERS**

Ric Cade  
Rob Johnson  
Leonard Kelley  
Greg Oakes  
Marilyn Oertle  
Al Schreiber  
Holly Sloan-Buchanan

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Dave Kraski, Deputy Fire Chief  
Kari Wheeler, Business Proc. Coord. / Comm. Secretary  
Randy Krumm, Finance Director  
Allison Jubb, Human Resources Director  
Steve Goforth, AC Community Risk Reduction / Fire Marshal

Commissioner Chair Oertle led the room in the Pledge of Allegiance.

**PUBLIC AND EMPLOYEE COMMENTS**

AC ten Hoopen shared about updates to Station 99's EOC and Crew's kitchens.

The updates happened as part of Lowe's Hometown Heroes Program and involved donations of \$7500 (Lowe's Cost), and involved the Smokey Point and Everett Store. This nationwide program "restores and revitalizes spaces that serve as hubs and heartbeats of communities including parks, community centers, gardens, safe and affordable housing, first responder facilities and programs serving veterans."

This program provided NCRFA with two gas oven/ranges, two microwave ovens, two dishwashers, a sink, a refrigerator, and a bank of cabinets with a countertop for Station 99's EOC Kitchen and Crew's Kitchen. Lowes also contributed free labor to install the gas ranges, the sink, the cabinets, and the countertop.

The relationship b/w Lowe's and NCRFA started during NCRFA's Covid-19 Response when our former CRP, Darin Reid, spearheaded the efforts in forming a Covid-19 test tent and vaccine clinic, linking up with Lowe's in the process.

Dawn Shirley from Lowe's coordinated this effort and was presented with a certificate of appreciation and challenge coin as a token of NCRFA's appreciation.



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**IAFF LOCAL 3438 REPORT**

Greg Koontz, President of IAFF Local 3438 shared an update on the status of Labor and Managements effort to work together on an MOU for a temporary BC day-shift assignment to ease the

**MOTION TO APPROVE AGENDA**

**1<sup>st</sup>:** Commissioner Johnson    **2<sup>nd</sup>** Commissioner Cade

**Discussion:** *Commission Chair Oertle indicated another topic, to discuss labor negotiations pursuant to RCW 42.30.140(4)(a), that she would like included in the scheduled Executive Session.*

*Friendly Amendment:* **MOTION TO APPROVE THE AGENDA, ADDING A TOPIC FOR EXECUTIVE SESSION PURSUANT TO RCW 42.30.140 TO DISCUSS MATTERS RELATING TO LABOR NEGOTIATIONS.**

**1<sup>st</sup>:** Commissioner Oakes    **2<sup>nd</sup>** Commissioner Cade

**Discussion:** none

**APPROVED:** Unanimous

**EXECUTIVE SESSION**

*The Board entered executive session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel matters relating to litigation AND pursuant to RCW 42.30.140 to discuss matters relating to labor negotiations. The executive session was announced as anticipated 15 minutes.*

*The executive session began at 4:14pm.*

*At 4:29pm, the Board called for a 10-minute extension of the Executive session.*

*At 4:40pm, the Board called for a 15-minute extension of the Executive session.*

*At 4:55pm, the Board called for a 15-minute extension of the Executive session.*

*At 5:10pm, the Board called for a 15-minute extension of the Executive session.*

*At 5:25pm, the Board called for a 10-minute extension of the Executive session.*

*The Executive session concluded at 5:35pm. No action was taken.*

*The regular meeting resumed at 5:45pm.*



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**MOTION TO APPROVE CONSENT AGENDA**

- a. [September 25, 2024 Minutes](#)
- b. [General Fund Accounts Payable](#) Check #'s 125326-125408 in the amount of \$325,378.98.
- c. [September Payroll](#) in the amount of \$1,505,740.68

**1<sup>st</sup>:** Commissioner Oakes      **2<sup>nd</sup>:** Commissioner Johnson

**Discussion:** none

**APPROVED:** Unanimous

**QUARTERLY DIVISION PRESENTATIONS**

[2024 Q3 CRR Report](#) – presented by AC Steve Goforth

**UNFINISHED BUSINESS**

**MOTION TO APPROVE AND AUTHORIZE THE COMMISSION SECRETARY TO SIGN RESOLUTION NO. 10012024-07 for the PNC 7-Year Lease Agreement.**

See [RESOLUTION NO. 10092024-01](#)

**1<sup>st</sup>:** Commissioner Johnson      **2<sup>nd</sup>:** Commissioner Oakes

**Discussion:** none

**APPROVED:** Unanimous

**NEW BUSINESS**

**MOTION TO RESPOND TO THE RFP RECEIVED FROM FD 21 WITH THE ESTIMATED COST PARAMETERS THAT IF ACCEPTED, WOULD BE CODIFIED BY AN ILA BY RFA ATTORNEY, ERIC QUINN.**

See [FD 21 RFP Request and Response](#)

**1<sup>st</sup>:** Commissioner Johnson      **2<sup>nd</sup>:** Commissioner Kelley

**Discussion:** none

**APPROVED:** Unanimous



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**MOTION TO APPROVE REVISIONS TO POLICY 51 IN SUBSTANTIALLY THE VERSION PRESENTED AND ALLOW A ONE-TIME EXCEPTION FOR ALL CURRENT PART-TIME FIREFIGHTER/EMTS TO PARTICIPATE IN PREFERENCE POINTS OPPORTUNITY TESTING PROVIDED FOR IN THE REVISED POLICY.**

See [Update Policy 51 – Part-time Firefighter/EMT Program](#)

**1<sup>st</sup>:** [Commissioner Johnson](#)    **2<sup>nd</sup>** [Commissioner Cade](#)

**Discussion:** none

**APPROVED:** Unanimous

**CHIEF'S REPORT**

[See Report](#)

**COMMISSIONER COMMENTS**

Commissioner Johnson appreciated Director Jubb's presentation.

**GOOD OF THE ORDER**

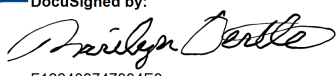
Secretary Wheeler thanked the Commission on behalf of the Administrative Support team for the opportunity to attend the Washington Fire Administrative Support Conference. All who attended found this a great team building and continued education opportunity for Administrative professionals who support fire agencies.

**MOTION TO ADJOURN 6:45pm**

**1<sup>st</sup>:** [Commissioner Oakes](#)                      **2<sup>nd</sup>** [Commissioner Johnson](#)

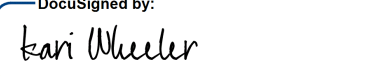
**Discussion:** None

**APPROVED:** Unanimous

DocuSigned by:  
  
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**Marilyn Oertle  
Commission Chair**

10/24/2024  
\_\_\_\_\_  
**Date Signed**

DocuSigned by:  
  
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**Kari Wheeler  
Commission Secretary**

10/23/2024  
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**Date Signed**