



**North County Regional Fire Authority
COMMISSIONER’S MEETING
via ZOOM
April 27, 2022
4:00pm**

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

~~Greg Oakes, Chair~~ Excused
Jan Iverson
Judy Williams
Ric Cade
Larry Longley
Rob Johnson
Marilyn Oertle
Debora Nelson
Barb Tolbert

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Chief
Chris Dickison, Assistant Fire Chief
Katie Casey, Human Resources Manager
Randy Krumm, Finance Director
Kayley Mizell, Admin Asst 2
~~Theresa Ramey, Executive Assistant~~
Doug ten Hoopen, AC Support Services
~~Steve Goforth, AC Fire Marshal~~
~~Jenn Baxter, Admin. Asst~~

Meeting called to order at 4:00 pm by Commissioner Johnson.

EMPLOYEE AND PUBLIC COMMENTS

N/A

MOTION TO APPROVE AGENDA with changes to include removing the discussion of the re-chassis and to move the old business before new business

1st: Commissioner Iverson 2nd Commissioner Cade

Discussion: none

APPROVED: Unanimous

MOTION TO APPROVE CONSENT AGENDA

1st: Commissioner Williams 2nd Commissioner Nelson

Discussion: none

APPROVED: Unanimous

MOTION TO APPROVE MINUTES FROM APRIL 13, 2022

1st: Commissioner Longley 2nd Commissioner Nelson

Discussion: none

APPROVED: Unanimous

OLD BUSINESS

The Fire Commissioner conference agenda will remain as it was previously sent out. Kayley will resend to all Commissioners. The Nicholson workshop will not be attended.

Commissioner Iverson noted that the Compensation Committee began meeting last November and wanted to clean up the language in Policy 72 to create a more structural format to it.



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MOTION TO APPROVE POLICY 72 AS UPDATED BY THE COMPENSATION COMMITTEE

1st: Commissioner Iverson 2nd Commissioner Tolbert

Discussion: none

APPROVED: Unanimous

NEW BUSINESS

Randy Krumm presented the monthly finance report. He will also begin sending quarterly budgetary updates outlining the expenditures for the training center.

Interim Chief ten Hoopen reviewed the bid process for the training center project

MOTION TO REJECT WRG'S BID FOR BEING NON-RESPONSIVE FOR FAILING TO SUBMIT A BID BOND; TO ACCEPT FABER'S BID THAT, ALTHOUGH WAS SUBMITTED AFTER THE DEADLINE, DID NOT PROVIDE A MATERIAL ADVANTAGE OVER ANOTHER BIDDER; AND TO FORMALLY AWARD THE CONTRACT TO FABER CONSTRUCTION BY DIRECTING THE FIRE CHIEF TO EXECUTE A CONTRACT WITH FABER AS THE GENERAL CONTRACTOR FOR THE TRAINING CENTER CONSTRUCTION PROJECT

1st: Commissioner Oertle 2nd Commissioner Longley

Discussion: none

APPROVED: Unanimous

CHIEF'S REPORT

EMPLOYEE RECOGNITIONS:

- Big thank you to Kayley for her work on the development of the IT necessary to conduct and meet the new meeting mandate with her work on the package presented.
- Jacob Oesch- very proactively and aggressive treatment on a traumatic call where a tree fell on the patient that sustain bilateral femur fractures, pelvic fractures, and spinal injuries.
- Congratulations to Brendon Booth and Justin Honsowetz who were promoted to Captain
- Welcome Matt Hickman who will be serving as our Community Resource Paramedic beginning May 18.
- Congratulations to Jason Brisson, Phil Knepper, and Greg Koontz who were promoted to Battalion Chiefs.

Thomas Jackson resigned from North County Regional Fire Authority. We wish him well in his retirement. He provided many years of service to this area and will be missed.

The City of Stanwood confirmed that they will be providing us with \$150k funding from their American Rescue Plan Act funds to help offset losses sustained during COVID. They will consider the remaining \$150k from the next release of funds. We can utilize those funds for a new ambulance to be branded with the Stanwood logo if funded in full or a remounted box with the \$150k already provided branding the remount the same. We will celebrate by including them in the "Push In" ceremony.

The BC Training Day for the newly promoted Battalion Chiefs was developed and will be held May 6. We conducted a Labor/Management meeting to address the two MOU issues in Executive Session.



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All Chief Officers observed the final presentation of the Management by Objective Program developed by the Battalion Chief Candidates. They collaborated well together.

Eight Chief’s Interviews were conducted and the following candidates were selected to fill the positions. Congratulations to BC Brisson, BC Koontz, and BC Knepper as well as Capt/PM Honsowetz, and Capt/PM Booth on promoting to those new positions.

COMMITTEE REPORT

The Commission Guidelines Committee will meet next Friday.

CORRESPONDENCE

N/A

GOOD OF THE ORDER

The invitation for the May 9th celebration was shared with the Board and they were encouraged to attend if possible.

A donation was received from the Family of Betty Pearson

EXECUTIVE SESSION

The Board went into Executive Session pursuant to RCW 42.30.140 relating to collective bargaining issues and negotiations and expected to reconvene in 30 minutes.

The Board reconvened at 5:01pm with direction given to the Fire Chief regarding the MOU presented in Executive session regarding the classes for staff.

MOTION TO DIRECT THE FIRE CHIEF TO SIGN THE MOU FROM 3438 REGARDING LATERAL HIRES

1st: Commissioner Williams

2nd Commissioner Nelson

Discussion: none

APPROVED: Unanimous

MOTION TO ADJOURN at 5:03pm

1st: Commissioner Cade

2nd Commissioner Tolbert

Discussion: none

APPROVED: Unanimous

DocuSigned by:

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Rob Johnson
Interim-Board Chair

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Katie Casey
Board Secretary