



North County Regional Fire Authority
COMMISSIONER’S MEETING
via ZOOM
July 13, 2022
4:00pm

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

~~Greg Oakes, Chair~~ Excused
Jan Iverson
Judy Williams
Ric Cade
Larry Longley
Rob Johnson
Marilyn Oertle
~~Debra Nelson~~ Excused
Barb Tolbert

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Chief
Chris Dickison, Assistant Fire Chief
Katie Casey, Human Resources Manager
Randy Krumm, Finance Director
Kayley Mizell, Admin Asst 2
~~Theresa Ramey, Executive Assistant~~
Doug ten Hoopen, AC Support Services
Steve Goforth, AC Fire Marshal
~~Jenn Baxter, Admin. Asst~~

Meeting called to order at 4:00 pm

MOTION TO APPROVE AGENDA – All American Leadership will join this meeting at 4:50pm

1st: Commissioner Iverson 2nd Commissioner Oertle

Discussion: none

APPROVED: Unanimous

MOTION TO APPROVE CONSENT AGENDA

1st: Commissioner Cade 2nd Commissioner Oertle

Discussion: none

APPROVED: Unanimous

EMPLOYEE AND PUBLIC COMMENTS

Greg Koontz thanked Chief Cermak and Chief Kraski for the Labor Management meeting today. He appreciates working with them to resolve their concerns.

MOTION TO APPROVE MINUTES FROM June 22, 2022

1st: Commissioner Oertle 2nd Commissioner Williams

Discussion: none

APPROVED: Unanimous

OLD BUSINESS

MOTION TO APPROVE THE \$200 DEPOSIT FOR THE ANNUAL BANQUET

1st: Commissioner Williams 2nd Commissioner Oertle

Discussion: none

APPROVED: Unanimous



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NEW BUSINESS

Commissioner Guidelines: Commissioner Cade presented the Commissioner Guidelines document that the Commissioner Guidelines Committee has been working on. Please review section 9.4 for discussion at the July 27th meeting. Commissioner Tolbert expressed her desire to obtain any changes to contracts and ILAs to be provided to the Board prior to asking for motions to approve in order to ensure the Board has had time to review.

Standard of Cover: Chief Kraski presented a staff report stating the need to update an existing resolution for Response Standards. This will be discussed after further details are provided at the July 27th meeting.

High Utilizer Report: Chief Kraski, Assistant Chief Dickison, and Community Resource Paramedic Hickman provided an overview of a current high utilizer within our Fire District. Our attorney has been contacted with regard to how to proceed with this individual so that we can address the high volume of calls while maintaining our ability to provide service to the rest of our citizens.

All American Leadership: All American Leadership (Old Business) joined our meeting and presented their proposal for a Purpose and Ethos Workshop for our Board of Commissioners. There was discussion amongst the Board regarding their ability to participate on two days when they also have other jobs and commitments. Commissioner Johnson asked that staff look into other companies that provide similar services like All American Leadership. Commissioner Tolbert stated that she previously sent information to the Commissioners regarding this and will resend that same information. This will be added for discussion on the July 27th meeting agenda.

Property Purchase: Chief ten Hoopen presented a staff report on the need to purchase property from WSDOT
MOTION TO GIVE PERMISSION FOR THE FIRE CHIEF TO PURCHASE THE WSDOT PROPERTY TO INCLUDE THE ASSOCIATED PROCESSING COSTS

1st: Commissioner Longley

2nd Commissioner Oertle

Discussion: Commissioner Williams believes the processing cost is high. Chief ten Hoopen stated that the cost is a set cost and is a standard surplus sale cost

APPROVED: Unanimous

CHIEF'S REPORT

Recognition to Acting Capt. Wayne Mitchell and crew for the fine stop on the Fire Alarm call at the Marijuana grow company in Arlington. The call came in as an alarm off, however after a thorough investigation and scaling a six-foot fence and wading through blackberries to do a full 360, Capt. Mitchell discovered smoke from the rear of the building, otherwise unnoticeable from the street and building surrounded by fence and blackberries. The fire was upgraded to a full response and extinguished, limiting the damage to the structure and contents.

Recognition to Capt. Booth and crew for the rapid response to the 4th of July house fire, well involved upon arrival, for a rapid extinguishment and limiting of fire spread to adjacent structures. This fire had been burning for a significant time in concealed spaces without report to the fire department. Eight people lived in the home and escaped without injury. This fire is a reminder of several strong public safety messages to listen to smoke alarms and don't disregard their sounding. Also, always close the door when a fire is discovered. This fire spread from the garage into the living space after a ventilation flow path was created, allowing fast spread of fire between protected spaces.



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FD 21 Chief Schmidt and Chief Cermak met regarding NCRFA and FD 21 operations.

Katie Casey completed a lateral Firefighter and entry level Firefighter test to be utilized in the event the Staffing for Adequate Fire and Emergency Response (SAFER) grant is achieved. There has been a delay on both the Assistance to Firefighters Grant (AFG) and SAFER fund allocations due to new use requirements that all equipment purchased is American made where possible. This had to go through the US Senate and Congressional approval processes and comment periods. We expect AFG to begin releasing funds soon. SAFER usually starts following the AFG by 30 days.

Eric Quinn, Esq., and I worked on Fire District 21 issues. He is contacting Brian Snure for discussion on potential outcomes.

The NCRFA Information night for the September Fire Academy was attended by seven solid candidates. We will continue to advertise and recruit for the PTE Academy until the start date. We are also reaching out to Everett Community College for access to their latest graduating class from their fire academy. Our PTE personnel are continuing to get hired to FTE positions.

July 4th was slow until the afternoon and then call volumes picked up. Crews rotated fire watch throughout the night for the house fire the day before and while the fire investigation was conducted.

Chief Cermak worked on the contents of a strategic message to send out on this month's video message.

Chief ten Hoopen and Chief Cermak have met with Faber and Mackenzie on multiple occasions to finalize issues for the Land Disturbing Activity (LDA) to be approved. The final comment period for LDA is July 14. With no major issues expected, a permit should be issued shortly thereafter. The county had another retirement of a key person assigned to our project, which always threatens delay.

The LDA is tentatively approved for this Friday. Work is scheduled to begin July 25. We will be preparing a groundbreaking ceremony once a small area is cleared. We will keep you posted.

COMMITTEE REPORT

The Re-Districting Committee will meet at 10am on July 20th.
The Non-Profit Committee will bring information to the July 27th meeting.

GOOD OF THE ORDER

N/A

MOTION TO ADJOURN at 5:42pm

1st: Commissioner Tolbert

2nd Commissioner Oertle

Discussion: none

APPROVED: Unanimous

DocuSigned by:
Rob Johnson

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Rob Johnson
Vice-Chair

DocuSigned by:
Katie Casey

72211105162447
Katie Casey
Board Secretary