

# North County Regional Fire Authority COMMISSIONER'S MEETING via ZOOM

August 10, 2022 4:00pm

## **CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS** 

Greg Oakes, Chair <del>Jan Iverson</del> Excused

Judy Williams Excused

Ric Cade

Larry Longley Rob Johnson

Marilyn Oertle

Debora Nelson

Barb Tolbert

FIRE AUTHORITY STAFF

John Cermak, Fire Chief

Dave Kraski, Deputy Chief

Chris Dickison, Assistant Fire Chief Katie Casev, Human Resources Manager

Randy Krumm, Finance Director Kayley Mizell, Admin Asst 2

Doug ten Hoopen, AC Support Services

Steve Goforth, AC Fire Marshal

Meeting called to order at 4:00 pm

MOTION TO APPROVE AGENDA – adding the State Auditor's Office to old business directly after the Re-

Districting Committee Update

1<sup>st</sup>: Commissioner Oertle 2<sup>nd</sup> Commissioner Johnson

**Discussion:** none

**APPROVED:** Unanimous

#### MOTION TO APPROVE CONSENT AGENDA

1<sup>st</sup>: Commissioner Cade 2<sup>nd</sup> Commissioner Oertle

**Discussion:** none

**APPROVED:** Unanimous

# EMPLOYEE AND PUBLIC COMMENTS

John Hilty, a resident within the Grandview area was under the assumption that Station 92 near his home was a responding station. His insurance rates have doubled due it to being a non-responding station. He would like to have someone contact him to explain his situation. Commissioner Oakes stated that Chief Cermak would be in touch with him.

# **MOTION TO APPROVE MINUTES FROM JULY 27, 2022**

1<sup>st</sup>: Commissioner Oertle 2<sup>nd</sup> Commissioner Johnson

**Discussion:** none

**APPROVED:** Unanimous

#### **OLD BUSINESS**

<u>Re-Districting Committee Update</u>. Bob Schweitzer with Sammamish Data presented the 2020 Census Data and the map outlining the new districts. He was asked to continue with the next phase of completing this.

<u>State Auditor's Office</u>. Kristina Baylor, Josie Parkhurst, and Erika Davies presented the results of the 2019 – 2021 Accountability and Financial Statement Audits.



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Commissioner Nelson asked that updates be provided to the Commission outlining how Randy is making the changes necessary to address the Auditor's concerns. Randy noted that he will do this. He also stated that the training center revenues and expenses will be tracked accordingly.

<u>Commissioner Guidelines Update</u>. Commissioner Cade presented the final version of the Commissioner Guidelines.

# MOTION TO APPROVE THE COMMISSIONER GUIDELINES AS PRESENTED

1<sup>st</sup>: Commissioner Nelson 2<sup>nd</sup> Commissioner Longley

**Discussion:** none

**APPROVED:** Unanimous

# MOTION TO APPROVE THE CHANGE TO THE HUMAN RESOURCE MANAGER JOB DESCRIPTION TO REFLECT DUTIES TO SUPPORT OF THE BOARD AS THE BOARD SECRETARY

1<sup>st</sup>: Commissioner Cade 2<sup>nd</sup> Commissioner Nelson

**Discussion:** none

**APPROVED:** Unanimous

# **NEW BUSINESS**

<u>Policy Updates.</u> Policies 10,14,18,20,42,43,45,53,60 revisions were made to ensure they are gender neutral. These have been reviewed by Local 3438 and they have no issue with them. These will be brought back for a second review and consideration for approval at the next meeting.

<u>1-Year Review.</u> Chief Kraski provided an overview of all of the accomplishments we have experienced since the merger one year ago.

# **CHIEF'S REPORT**

In Chief Cermak's absence, Deputy Chief Kraski noted that we participated in both the Arlington and Stanwood National Night Out and they were both a huge success. We participated in the Stanwood Fair and Parade.

Wildland Mobilization took place with the Williams Lake fire.

The training center groundbreaking occurred.

Call volumes have been high lately for a variety of call types.

We have a lot of people on FMLA beginning later this month.

## **COMMITTEE REPORT**

The Non-Profit Committee will report at the next meeting.

# GOOD OF THE ORDER

Contact has been made with the family who lost a loved one near the training center site. We explained that care would be taken to protect the memorial and if it needs to be removed it would be replaced.



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Commissioner Johnson and Commissioner Nelson will not be at the next meeting.

**MOTION TO ADJOURN** at 5:17pm

1<sup>st</sup>: Commissioner Nelson 2<sup>nd</sup> Commissioner Oertle

**Discussion:** none

**APPROVED:** Unanimous

Docusigned by:

Grey Oakes

Docusined by:

Eatie Casey

Greg Oakes
Chair
Katie Casey
Board Secretary