



**North County Regional Fire Authority
COMMISSIONER'S MEETING
Hybrid
November 09, 2022
4:00pm**

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

Greg Oakes, Chair
Jan Iverson
Judy Williams
Ric Cade
Larry Longley
~~Rob Johnson~~ Excused
Marilyn Oertle
Debora Nelson
Barb Tolbert

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Chief
Chris Dickison, Assistant Fire Chief
Katie Casey, Human Resources Manager
Randy Krumm, Finance Director
Kayley Mizell, Admin Asst 2
Doug ten Hoopen, AC Support Services
~~Steve Goforth, AC Fire Marshal~~

Meeting called to order at 4:00 pm

EMPLOYEE AND PUBLIC COMMENTS

N/A

MOTION TO APPROVE AGENDA WITH AMENDMENT TO CONSENT AGENDA

1st: Commissioner Iverson 2nd Commissioner Oertle

Discussion: none

APPROVED: Unanimous

MOTION TO APPROVE CONSENT AGENDA

AMENDMENT TO SHOW THE FOLLOWING ACCOUNTS PAYABLE

- Presentation of General Fund EFT and Accounts Payable Check #'s 122255 - 122318 the amount of \$154,850.02.
- Presentation of General Fund EFT and Accounts Payable Check #'s 122333 - 122376 in the amount of \$987,602.14.

1st: Commissioner Oertle 2nd Commissioner Cade

Discussion: none

APPROVED: Unanimous

PUBLIC HEARING

The Public Hearing for the Property and EMS Levy amounts was opened at 4:03 pm with no comments and closed at 4:04 pm.

PUBLIC HEARING

The Public Hearing for the Proposed Redistricting Plan opened at 4:04 pm with no comments and closed at 4:04 pm.

MOTION TO APPROVE MINUTES FROM



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- September 28, 2022
- October 12, 2022
- October 19, 2022

1st: Commissioner Oertle

2nd Commissioner Williams

Discussion: none

APPROVED: Unanimous

UNFINISHED BUSINESS

Policy 75 was presented for a second review, noting clarification that this policy is for Represented Staff only.

MOTION TO APPROVE POLICY 75

1st: Commissioner Oertle

2nd Commissioner Iverson

Discussion: none

APPROVED: Unanimous

Commissioner Oertle provided the Board with an update on the work to redistrict the RFA using the latest Census data.

NEW BUSINESS

MOTION TO APPROVE RESOLUTION 11092022-01

1st: Commissioner Cade

2nd Commissioner Oertle

Discussion: Commissioner Nelson inquired how the 6% was decided upon. Randy Krumm clarified that it was approved by the citizens

APPROVED: Unanimous

MOTION TO APPROVE RESOLUTION 11092022-02

1st: Commissioner Oertle

2nd Commissioner Longley

Discussion:

APPROVED: Unanimous

Randy Krumm provided the September Finance Report

Theresa Ramey submitted a Transport Waiver Request however there was some confusion over why this account was not billable. She was not present at the meeting to answer questions. Chief Kraski will review with Theresa to clarify the issues with this account.

MOTION TO AUTHORIZE THE FIRE CHIEF TO SIGN THE INTERLOCAL AGREEMENT WITH SOUTH SNOHOMISH COUNTY RFA REGARDING RESERVE ENGINE

1st: Commissioner Iverson

2nd Commissioner Williams

Discussion:

APPROVED: Unanimous

The Board discussed the process and timeline for the Fire Chief's evaluation. Commissioner Tolbert will send Commissioner Oakes some resources she is aware of for possible ideas on how to conduct this evaluation.

MOTION TO PUT THE TIMING AND FORMAT FOR THE FIRE CHIEF EVALUATION ON THE FIRST MEETING IN JANUARY 2023'S AGENDA



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1st: Commissioner Williams

2nd Commissioner Tolbert

Discussion:

APPROVED: Unanimous

CHIEF'S REPORT

A lot of work has been completed on the water system at Station 90. A Plus Water will be removing the Culligan system and they will have all of their systems at Station 90, alleviating any future "system responsibility" for who owns the cause of any failure.

Chief Goforth and Chief Cermak conducted six Chief's Interviews to prepare for hiring related to the next academy attendance in February 2023.

Chief Cermak met twice with Paul Ellis regarding the Fire Prevention/ Investigation ILA. They have both added comments and have forwarded the document to legal to work out language to satisfy each organization's concerns before bringing it back before the Board.

NCRFA staff and Chief Cermak have met with several colleges expressing interest in the Training Center with initial ILA discussions for use.

NCRFA staff continues to work through challenges at the training center as the project moves forward. Washington State Department of Health required another set of tests before providing allowance for the septic systems. After three sets of tests, it appears that they are allowing us to move forward, however we will have to move the drain field to a different location on the site.

NCRFA took delivery of the new E46 to begin outfitting for daily use. We are working through one last issue before it can be placed into service with an update to the vehicle computer for speedometer calibration.

A great deal of time and effort has been made to develop a budget for the next calendar year.

VFIS was present and is conducting a facilities audit. Chief Cermak toured the areas with the representative.

NCRFA was noticed by Kayley Mizell that she has accepted a position with Northwest Ambulance and will be leaving the organization with Nov. 18 being her last day. We wish her luck in her future endeavors.

NCRFA was noticed by BC Smith that he will be utilizing his vacation through the end of the year and retiring to take a position with Northwest Ambulance. He has agreed to work one day a week to transition NCRFA's new Training BC into the position. We wish him the best in his future endeavor as well as thank him for his valued service to NCRFA. BC Smith has done a great job creating a solid training program for NCRFA in his six years in that position. Happy Retirement!

Chief Kraski and Chief Cermak have begun meeting for lunch with each shift to distribute the new badges. This is the final step in completing the unified uniform for NCRFA annexation.

Randy, Theresa, and Chief Cermak met with Public Consulting Group for our annual meeting for billing "true up."

NCRFA will receive \$255k or greater by the second quarter of 2023 for the previous year.

NCRFA staff is working on the MBO & new evaluation process finalization.



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IAFF LOCAL 3438 REPORT

None

BOARD DISCUSSION – COMMISSIONER COMMENTS

MOTION TO CANCEL THE SECOND NOVEMBER COMMISSION MEETING AND RESCHEDULE IT FOR NOVEMBER 30, 2022

1st: Commissioner Tolbert

2nd Commissioner Oertle

Discussion:

APPROVED: Unanimous

Commissioner Iverson noted that the Compensation Committee met and looked at a proposal to do a salary survey for the Administrative Staff that would include better data than the last salary survey. This may be brought back to the Board at a later date.

GOOD OF THE ORDER

Commissioner Iverson noted that the Board should begin thinking about Board Chair nominations as that will be on the agenda soon.

MOTION TO ADJOURN at 5:06 pm

1st: Commissioner Williams

2nd Commissioner Oertle

Discussion: none

APPROVED: Unanimous

DocuSigned by:

Greg Oakes

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Greg Oakes

Chair

DocuSigned by:

Katie Casey

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Katie Casey

Board Secretary