



**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**  
via ZOOM  
**May 12, 2021**  
**4:00pm**

**CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS**

Greg Oakes, Chair  
Jan Iverson  
Judy Williams  
Ric Cade - Excused  
Larry Longley, Vice-Chair  
Rob Johnson

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Don Bartlett, Assistant Fire Chief  
~~Mike Makela, Assistant Fire Chief~~  
Katie Casey, Board Secretary  
Randy Krumm, Finance Manager  
Kayley Mizell, Administrative Assistant  
Doug ten Hoopen, Temp. Project Manager

Meeting called to order at 4:00 pm

**EMPLOYEE and PUBLIC COMMENTS**

There were no comments from employees

Public comments regarding the 5G tower at Station 97 were received from Heather Andrus, Maggie Schueller, and Elizabeth McKenna.

**APPROVAL OF AGENDA**

1<sup>st</sup>: Commissioner Williams

2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:**

**APPROVED:** Unanimous

**APPROVAL OF CONSENT AGENDA**

1<sup>st</sup>: Commissioner Johnson

2<sup>nd</sup> Commissioner Williams

**DISCUSSION:**

**APPROVED:** Unanimous

**APPROVAL OF APRIL 28, 2021 MINUTES**

1<sup>st</sup>: Commissioner Iverson

2<sup>nd</sup> Commissioner Williams

**DISCUSSION:**

**APPROVED:** Unanimous

**OLD BUSINESS**

Scott Honaker with Snohomish County Emergency Management Communications Coordinator explained energy density, exposure, radio frequency and how exposures are generated.

Commissioner Williams noted that she would have liked to have all of the information for both sides of the argument regarding the cell tower prior to voting on its approval months ago.

Commissioner Oakes stated that the Board of Commissioners has the option of continued discussions if they choose.

Chief Cermak discussed the American Rescue Plan

**MOTION TO APPROVE THE AMERICAN RESCUE PLAN DOCUMENTS AND AUTHORIZE CHIEF CERMAK TO SIGN**

1<sup>st</sup>: Commissioner Johnson

2<sup>nd</sup> Commissioner Longley

**DISCUSSION:**

**APPROVED:** Unanimous



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Temporary Project Manager, Doug ten Hoopen provided a Training Center Update.

**NEW BUSINESS**

Chief Cermak presented a staff report with background and fiscal impacts regarding the purchase of video laryngoscopy technology

**MOTION TO APPROVE THE PURCHASE FOR MEDICAL EQUIPMENT TO UNIFY ARLINGTON FIRE DEPARTMENT AND NORTH COUNTY REGIONAL FIRE AUTHORITY WITH UPDATED/NEW VIDEO LARYNGOSCOPY TECHNOLOGY IN THE AMOUNT OF \$21,694 + TAX FROM ACCOUNT 594 22 64 20-04 APPARATUS/EQUIPMENT CAPITAL ACCOUNT**

1<sup>st</sup>: Commissioner Longley                      2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:**

**APPROVED:** Unanimous

**MOTION TO APPROVE THE TESTING/HIRING PROCESS FOR THE EVT-MECHANIC ASSISTANT WITH A START DATE OF AUGUST 1**

1<sup>st</sup>: Commissioner Williams                      2<sup>nd</sup> Commissioner Longley

**DISCUSSION:** At the time we hired our current Mechanic, Ian Wilson we knew that if the merger with Arlington happened we would be needing to hire an Assistant to help with the workload. Vehicle downtime is very expensive so having a mechanic in house is beneficial in many ways.

**APPROVED:** Unanimous

**MOTION TO FINANCIAL WAIVER FOR JAIME PEREZ ORTEGA**

1<sup>st</sup>: Commissioner Williams                      2<sup>nd</sup> Commissioner Longley

**DISCUSSION:**

**APPROVED:** Unanimous

**CHIEFS REPORT**

FF/PM Oesch graduated the county fire academy. He is back and completed EVIP and Apparatus operator orientation. His first trimester probation will focus on driver operator proficiency and training to advance his KSAs for that job requirement.

All three of our new commissioners have completed one on one tours and were issued their new iPads and NCAR guides to prepare them for the new adventure.

Chief Cermak continues One on One meetings getting to know Arlington employees.

Doug ten Hoopen prepared letters for potential issuance to County Councilperson Nehring and Mayor Callaghan for support of the ARPA funds trickled down to local governments if approved for distribution. These funds don't make it to Fire Districts, however we secured losses that these funds are included. A Lexipol webinar was attended that suggested being proactive to capture our interests and losses.

Chief Cermak attended the Sno-Isle Commissioner's meeting and presented a section on the ARPA based on the research done by Doug ten Hoopen. They were very supportive and several have reached out for drafts of the letters that Doug created for us to submit upon Commission approval.

Continued meetings occurred regarding the RFA annexation. The negotiations group met in preparation for the upcoming meetings. May 11th was the third impact/collective bargaining discussion. We will meet May 18 at 0830 to continue. Chief Kraski, James Trefry and Chief Cermak met May 4th to prepare.



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NCAR staff have begun having weekly meetings to develop a secure communication model and make sure we duplicate as little as possible every Monday morning at 1000 hrs. Highlights:  
HR- Trial Preparation; Unemployment hearing; Developing LTD/FMLA/PFML training to be documented and provided; transition plan for new employees; migrating training records for all employees; coordinating venter transition preparation for when a TA is come forward to start that process.

Quarterly Mailer- under development that will be provided to Arlington, Stanwood, and NCRFA customers; transition team interest completed and Kraski/Cermak/Ramey to coordinate first meeting.

CrewSense staffing software are being migrated.

FirstWatch software being migrated and a new report to reduce daily research to an automated report  
Active911- unify two agencies so we each get all of the calls for situational awareness and offer to NCRFA personnel on private phones to mimic AFD, only after an HR checkoff that shows we are not forcing or expecting them to do so.

Grants- monitor AFG (to start release July 1); monitor SAFER (start release Aug 1); Firehouse- funds transfer in process and purchase of LUCAS device in process per their process.

The negotiations committee met regarding non-represented staff on Wednesday, May 5th and corresponding work occurred to support.

**COMMITTEE REPORTS**

Contract committee is meeting regularly.

**CORRESPONDENCE**

N/A

**GOOD OF THE ORDER**

N/A

**EXECUTIVE SESSION**

Determined to not be needed.

**ADJOURNMENT – Motion to adjourn at 5:30pm**

1<sup>st</sup>: Commissioner Williams      2<sup>nd</sup> Commissioner Iverson

**Discussion:**

**APPROVED:** Unanimous

DocuSigned by:

*Greg Oakes*

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**Greg Oakes**  
**Board Chair**

DocuSigned by:

*Katie Casey*

426E14579521410...

**Katie Casey**  
**Board Secretary**