

North County Regional Fire Authority

COMMISSIONER'S MEETING via ZOOM

September 22 , 2021 4:00pm

CALL TO ORDER

The following attendees were present:

COMMISSIONERSGreg Oakes, Chair
Jan Iverson

Judy Williams Ric Cade

Larry Longley, Vice-Chair

Rob Johnson Marilyn Oertle Debora Nelson Barb Tolbert FIRE AUTHORITY STAFF

John Cermak, Fire Chief Dave Kraski, Deputy Chief

Don Bartlett, Assistant Fire Chief Mike Makela, Assistant Fire Chief Chris Dickison, Assistant Fire Chief

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Katie Casey, Board Secretary
Randy Krumm, Finance Director
Theresa Ramey, Executive Assistant
Kayley Mizell, Administrative Assistant

Doug ten Hoopen, Temp. Project Manager

Meeting called to order at 1600 by Chairman Oakes

EXECUTIVE SESSION

The Board went into executive session to review performance of a public employee pursuant to RCW 42.30.10(l)(g) and expected it to last 30 minutes. Executive Session was extended an additional 15 minutes until 5:48pm with direction given with regards to personnel matters and employee contracts.

MOTION TO APPROVE AGENDA

Chairman Oakes requested to amend the agenda to include the New Business item of *Temporary Contract for Services for Fire Marshal*.

1st: Commissioner Cade 2nd Commissioner Oertle

Discussion:

APPROVED AS AMENDED: Unanimous

MOTION TO APPROVE CONSENT AGENDA

Motion made to approve General Fund Payables and accept Financial Report.

1st: Commissioner Iverson

2nd Commissioner Johnson

Discussion: none

APPROVED AS AMENDED: Unanimous

MOTION TO APPROVE MINUTES OF SEPTEMBER 8TH AND SEPTEMBER 13TH, 2021

1st: Commissioner Oertle 2nd Commissioner Johnson

Discussion: none

APPROVED AS AMENDED: Unanimous

OLD BUSINESS

TRAINING CENTER UPDATE

Chief Cermak presented Financial Model Option 5A consisting of \$4.9M of additional funding for training center and the additional hiring of six new firefighters in 2022 rather than 2024 as previously modeled.

Commissioner Johnson made the motion, "To secure a loan in the amount of \$4.9 million to develop a 6-pad training center with associated road system to support both classroom and practical training with live-fire capable props supported by a water delivery and recovery system and required support buildings. Direct the Fire Chief to hire 2 firefighter/paramedics to fill current vacancies after the lateral firefighter/paramedic test is completed; Direct the Fire Chief to develop a plan to build a new headquarters Fire Station #90, in cooperation with the Tribe, on the offered property; Direct the Fire Chief to



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hire three new firefighters, after the completion of the firefighter test, in coordination with the next academy openings; Upon successful completion of these firefighters, promote three command and control BCs to meet the RFA annexation planned outcomes; Hire three additional firefighters in coordination with the September Fire Academy availability."

Motion was seconded by Longley.

Finance Director Krumm made a short presentation demonstrating from the NCAR financial model, that the additional Training Center funding and the hiring of additional personnel was fiscally feasible based upon current economic and financial data and trends.

Commissioner Iverson suggested that the Finance Committee be re-established to review the Authority's financial condition and affairs in a more detailed fashion. Commissioner Nelson asked how the Station #90 water situation was going to be addressed in this financial model. Chief Cermak detailed the plan going forward to address the water issue. There was some clarification of how many positions were new and how many were filling vacancies. After additional discussion among the board, Commissioner Johnson called for the question.

MOTION TO APPROVE COMMISSIONER JOHNSON TRAINING CENTER MOTION

1st: Commissioner Johnson 2nd Commissioner Longley

Discussion: note above

APPROVED BY CALLED VOTE: Cade: Yea, Iverson: Yea, Johnson: Yea, Longley: Yea, Nelson: Abstain, Oakes:

Yea, Oertle: Yea, Tolbert: Abstain, Williams: Yea

NEW BUSINESS

Temporary Contract for Fire Marshal Services

Chief Cermak presented the new need for temporary fire marshal services while our AC/Fire Marshal Makela is out for one to two months. A candidate has been recommended from numerous sources that Chief would like to enter into a contract for services with.

MOTION TO APPROVE CHIEF TO ENTER INTO CONTRACT FOR FIRE MARSHAL SERVICES

Motion made to approve.

1st: <u>Commissioner Johnson</u> 2nd <u>Commissioner Oertle</u>

Discussion: none

APPROVED: Unanimous

Policy 44 update

Chief Cermak presented the first review of the Policy 44 update. We will conduct second review at next meeting.

EMPLOYEE AND PUBLIC COMMENTS (missed earlier, moved to this section of the meeting)

Local representative Greg Koontz shared his thoughts about Training Center and employee hiring approved earlier in meeting.

CHIEF'S REPORT

- Special Meeting held on Monday, September 13, 2021, regarding Training Center Options.
- Chief Kraski and Chief Cermak met with Chief Schmidt from Sno Fire D21 to discuss services previously
 provided by AFD and will require a contract for services by January 1, 2022 to NCRFA. They discussed
 current costs or services traded with Arlington as not meeting minimum costs to NCRFA and figuring out a
 more equitable solution. Chief Cermak suggested that costs recovered from them would likely be budgeted to



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increase the staff at Station 46 to meet the standby and demand impacting our response force that currently not being recovered in full. Chief Cermak reached out to him after his commission meeting and his commission provided him direction to develop a temporary fire station at their current construction site for A50 and adding another person to service the South side of the river with a cross-staffed fire engine/BLS EMS resource to respond to their call volume in lieu of contracting with NCRFA and taking our demand/standby time. They will develop a communication to D21 in the event it is not complete by January 1, 2022, that we intend to collect the cost of service in totality for each one-month period NCRFA is not modified from run cards as current operation.

- A lot of work by staff on all of the new norms and challenges from the merged organization.
- Several large apparatus issues with Arlington A47 (engine failure) and Ladder truck (Turbo Failure) occurred. It will take our mechanic, Ian Wilson four to six months to go through each of the Arlington apparatus and address issues not anticipated with fee for service models versus in house models.
- Working on an ILA with Snohomish Health Department for the mass vaccination records. Rich Davis has developed and is presenting the ILA with SHD for the ongoing handling of the vaccination records and insuring we get reimbursed for records management as part of the disaster recovery.
- Chief Cermak is working with the new Interim City Administrator for Stanwood on current issues relating to ARPA funds and discussions had prior to departure of the past City Administrator.
- Stillaguamish Chairman Shawn Yanity has stepped down as the Chairman of the Tribe, but still very involved with the fisheries and wildlife programs. Chief Cermak would like to recognize him for all that he has done in partnership with our public safety programs and dedication to the community.

ADJOURNMENT – Motion to adjourn at 5:50pm

1st: Commissioner Johnson 2nd Commissioner Williams **Discussion:** none

APPROVED: Unanimous

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Greg Oakes	Randy KRUmm
Greg Oakes	Randy Krumm
Board Chair	Acting Board Secretary