



**North County Regional Fire Authority
COMMISSIONER'S MEETING
via ZOOM
October 27 , 2021
4:00pm**

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

Greg Oakes, Chair
Jan Iverson
Judy Williams
Ric Cade
Larry Longley, Vice-Chair
Rob Johnson
~~Marilyn Oertle~~ Excused
~~Debra Nelson~~ Excused
Barb Tolbert

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Chief
~~Don Bartlett, Assistant Fire Chief~~
~~Mike Makela, Assistant Fire Chief~~
Chris Dickison, Assistant Fire Chief
Katie Casey, Board Secretary
Randy Krumm, Finance Director
~~Theresa Ramey, Executive Assistant~~
~~Kayley Mizell, Administrative Assistant~~
Doug ten Hoopen, Temp. Project Manager

Meeting called to order at 4:00pm by Chairman Oakes

EXECUTIVE SESSION

The Board of Commissioners and attorney Richard Davis began Executive Session at 4:02pm and expected it to last 10 minutes. Executive Session was extended until 4:27pm with direction given to the Fire Chief.

EMPLOYEE AND PUBLIC COMMENTS

Local 3438 VP Greg Koontz thanked the Board for scheduling the budget planning meeting on Nov 10th and 15th. He is unfortunately unable to attend however a representative will be present.

MOTION TO APPROVE AGENDA

1st: Commissioner Cade 2nd Commissioner Johnson

Discussion:

APPROVED: Unanimous

MOTION TO APPROVE CONSENT AGENDA with amendment to reflect the payroll as being for October rather than September

1st: Commissioner Tolbert 2nd Commissioner Iverson

Discussion: none

APPROVED AS AMENDED: Unanimous

The minutes from October 13th were inadvertently left out of the Commission board packet and will be brought to the next meeting for approval.

OLD BUSINESS

Doug ten Hoopen provided an update on the Training Center

NEW BUSINESS

MOTION TO DIRECT THE FIRE CHIEF TO ENTER INTO A TEMPORARY CONTRACT FOR SERVICES NOT TO EXCEED 20 HOURS WEEK WITH JULIE BOYER TO ADDRESS WORK LOAD CAUSED BY COVID, NOT TO EXCEED \$40/HOUR UNTIL THE FEDERAL DISASTER IS DECLARED OVER

1st: Commissioner Tolbert 2nd Commissioner Johnson

Discussion: Commissioner Cade made a friendly amendment to include that this will remain in place until the outside funding is provided at 75% or higher.

APPROVED: Unanimous



North County Regional Fire Authority
COMMISSIONER'S MEETING
via ZOOM
October 27 , 2021
4:00pm

MOTION TO DIRECT THE FIRE CHIEF TO PROVIDE THE FIREFIGHTER/PARAMEDIC CANDIDATE WITH A CONDITIONAL OFFER OF EMPLOYMENT AND UPON SUCESSFUL PASSING OF BACKGROUND, MEDICAL, AND PSYCHOLOGICAL EVALUATIONS, HIRE EFFECTIVE JANUARY 10, 2022

1st: Commissioner Johnson

2nd Commissioner Iverson

Discussion:

APPROVED: Unanimous

CHIEF'S REPORT

Chief Cermak met with All- American Leadership for the roll out plan of the culture survey and values workshop. That was pushed to all FTE employees.

Chief Cermak attended the City Council Meeting for Stanwood.

Chief Cermak has been working with Rich Davis on the ILA with Snohomish County Health Department for the records management for the COVID Mass Vaccinations.

Chief Cermak attended the opening of the Captain's Promotional Testing and closing to thank the raters and to debrief to see what can be improved. Letters have been sent to the agencies that contributed. Chief Kraski or Chief Cermak will be zooming in on their Board meetings to thank them.

We conducted three Chief's Interviews for the lateral entry Firefighter/Paramedic test. All three were solid candidates. Two were provided conditional offers of employment and beginning background investigations, medical and Psychological exams for hire.

A staff report was developed to hire a third Firefighter/Paramedic lateral entry position effective in January.

All FTE and PTE were called and reminded of the vaccination documentation deadline for October 18. 97% of FTE are vaccinated and 81% PTE; 100% have met the vaccination deadline and requirements.

Chief Kraski and Chief Cermak will meet with Chief Schmidt regarding ILAs with District 21 on Thursday October 28th.

A significant amount of time was spent working on the transition of Fire Marshals.

Staff/Administration is still working diligently in all of the changes from the merging of two employee groups, test preparations, and list development. Kudos to Chief Kraski and Katie Ellis on a very successful captain's promotional examination process. BC Smith sat through the process to identify areas to improve and focus training. Theresa Ramey acted as the dispatch, utilizing her valued skills from a previous job with SNOCOM.

COMMITTEE REPORT

Commissioner Iverson and Commission Tolbert will be heading up the Compensation Committee.

CORRESPONDENCE

Medic One grant received in the amount of \$2,578.10 for aid in purchasing three Simulaid's Adult Airway Management Trainers

GOOD OF THE ORDER

Congratulations to those who participated in the promotional exam.



North County Regional Fire Authority
COMMISSIONER'S MEETING
via ZOOM
October 27 , 2021
4:00pm

MOTION TO ADJOURN at 5:00pm

1st: Commissioner Williams

Discussion: none

APPROVED: Unanimous

2nd Commissioner Johnson

DocuSigned by:

Greg Oakes

F493DE589799431...

Greg Oakes
Board Chair

DocuSigned by:

Katie Casey

426E14579521448...

Katie Casey
Board Secretary