





**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**  
via ZOOM  
**January 13, 2021**  
**4:00pm**

**CHIEF'S REPORT**

The Pandemic continues- we have had no positive cases in our workforce to date. The trends are turning upward again after starting to return down after the Thanksgiving increase.

Three virtual Santa Drive-Bys occurred, one at each of the stations on three consecutive Saturdays. Chief Cermak would like to thank all that participated nightly. Jacob Oesch and Chaysten Morgan took responsibility for collecting and delivering the donations under direction of Lt. Wilbur and AC Makela. The total food bank donations were \$400 cash/checks, \$25 Hagen gift card, and 900 lbs. of food. The donations to the Stanwood Christmas House was two truckloads of toys and \$500 check/cash.

CRP Reid assisted at the ECC with developing and preparing for the mass vaccinations. The ECC will reimburse NCRFA for the time he assisted. This will help offset costs for that which is not covered by NSACH. This is the last year of NSACH support for that position.

CRP Reid is currently shared with Arlington and his total cost compensation is covered for approximately 50% by NSACH. Snohomish County EMS (SCEMS) has asked whether they could use CRP Reid to assist with work at SCEMS and reimburse NCRFA for his use. Long term funding for this position is being sought by City of Arlington Mayor Tolbert and a committee addressing Mobile Integrated Health needs through the legislative process for funding.

The Snohomish ECC also asked if any agency has the ability to loan Administrative Assistant capacity for the Pandemic as a fully reimbursed request. I offered the use of our capacity not to exceed ten hours per week, as necessary. They need help, and I felt that we could use Kayley to assist in the Pandemic needs if reimbursed through the disaster funds.

Three of the part time FFs passed the written qualifying test for Paramedic School. No FTE presented letters of interest to attend, so we are exploring sending another candidate following the same process as we did with FF Oesch who is doing well in school and hopeful to complete his ride time by the end of January to fill the vacancy we currently have.

NCRFA completed another PTE academy. This time through social distancing and determination. Chief Bartlett spoke at the graduation while BC Smith, FF Woofenden and others did a great job in conducting our first virtual graduation/awards ceremony recognizing their accomplishments. Great job by all and kudos to all of the instructors. No one was quarantined or determined COVID + during the entire essential process.

Jacob Oesch is completing his CWU Paramedic process and expected to finalize National Registry certification prior to the end of January. We provided a contingent offer of employment upon completion of this process with National Registry certification. The next Snohomish County Fire Academy begins February 22 and he is scheduled to begin that process as long as he meets the contingency. He has completed his background investigation, medical, and psychological evaluation and passed. FF Oesch has consistently been reported as top in his class throughout the process. Congratulations and thank you for all of the hard work FF Oesch.

Staff has been dealing with several personnel issues to be discussed in executive session.

Doug tenHoppen and Chief Cermak have been working on the training center project and received a final determination on the entrance to the property off of Old 99 and will now progress into getting the Conditional Use Permit and developing the project specifications to go out to bid.

We received COVID Transportation relief via a grant in the amount of \$84k reducing loss to projected transportation revenues to (\$165,332.47 under) the projected revenues. In 2019 NCRFA averaged \$125k/month transportation revenues vs. \$93k/month this year not including COVID Relief funds acquired.

Doug tenHoopen submitted another grant for COVID reimbursement in the amount of \$46k. This accounts for the cost of his time developing and working on this COVID project, backfill for quarantined personnel OT, and equipment related to this response not covered under other areas. It has been approved, and we can expect funds in six to eight weeks.



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Doug tenHoopen submitted a grant for a Lucas device for \$16k to Firehouse Subs. We have been unsuccessful in all previous attempts at this grant, but will try again.

AC Bartlett, AC Makela, BC Smith, and Chief Cermak met regarding the upcoming WSRB Rating Inspection and all of the pieces that have to be prepared by the January 25 inspection by Daryl Giurnus.

AC Bartlett, AC Makela, BC Smith, and Chief Cermak, also met with Chief Kraski and Doug tenHoopen to discuss grant strategy for the AFG grants 2021. Doug is researching a regional grant with Arlington Fire Department for SCBA fill stations to support our new SCBAs received from the last successful regional grant that granted us the SCBAs. An individual equipment AFG grant will be developed for new extrication equipment, exhaust recovery system, and some training funds to be completed by February 12. Doug teleconferenced with the local FEMA representative to clarify our options and best opportunities. He will meet again for a review with him on our previous year submissions for stronger submission this year.

Katie Casey completed interviews for PTE FF and written testing for an FTE FF list. BC Smith conducted the points based testing for our current PTE FFs that qualify.

**COMMITTEE REPORTS**

Commissioner Oakes will not be present at the January 27, 2021 meeting.

**CORRESPONDENCE**

N/A

**GOOD OF THE ORDER**

N/A

**The Board of Commissioners went into Executive Session at 5:09pm to discuss the performance of an employee and to address collective bargaining issues pursuant to RCW 42.30.110(1)(g) and returned to the regular meeting at 5:50pm**

**MOTION TO APPROVE A 3.0% SALARY INCREASE RETROACTIVE TO JANUARY 1, 2021 FOR ALL NON-UNION STAFF**

1<sup>st</sup>: Commissioner Williams                      2<sup>nd</sup> Commissioner Johnson

**DISCUSSION:**

**APPROVED:** Unanimous

**ADJOURNMENT – Motion to adjourn at 5:50PM**

1<sup>st</sup>: Commissioner Cade                      2<sup>nd</sup> Commissioner Williams

**Discussion:**

**APPROVED:** Unanimous

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*Greg Oakes*  
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**Greg Oakes**  
Board Chair

DocuSigned by:  
*RANDY KRUMM*  
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**Randy Krumm**  
Substitute Board Secretary