

# North County Regional Fire Authority

COMMISSIONER'S MEETING

via ZOOM

June 24, 2020 4:00pm

# **CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS** 

Greg Oakes, Chair

Jan Iverson

Judy Williams - Excused

Ric Cade

Larry Longley, Vice-Chair

Rob Johnson

FIRE AUTHORITY STAFF

John Cermak, Fire Chief

Don Bartlett, Assistant Fire Chief

Mike Makela, Assistant Fire Chief

Katie Casey, Board Secretary

Randy Krumm, Finance Manager

Kayley Mizell, Administrative Assistant

Meeting called to order at 4:00 pm

## **EMPLOYEE and PUBLIC COMMENTS**

Don Huffman asked that all employees receive the ZOOM link for the meeting. Katie Casey noted that these have always been made available to everyone via the website.

# APPROVAL OF AGENDA

1<sup>st</sup>: Commissioner Cade

2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:** 

**APPROVED:** Unanimous

# APPROVAL OF CONSENT AGENDA

1<sup>st</sup>: Commissioner Iverson

2<sup>nd</sup> Commissioner Johnson

DISCUSSION:

**APPROVED:** Unanimous

# APPROVAL OF MINUTES

Motion to approve the June 10, 2020 Meeting Minutes

1<sup>st</sup>: Commissioner Johnson

2<sup>nd</sup> Commissioner Longley

DISCUSSION:

**APPROVED:** Unanimous

# **OLD BUSINESS**

## APPROVAL OF SNOHOMISH EMS ILA AND EMPLOYMENT CONTRACT

Motion to direct the Fire Chief to enter into an ILA with NCRFA and Employment Agreement for a loaned contract employee for SCEMS (Snohomish County Emergency Medical Services)

1<sup>st</sup>: Commissioner Longley

2<sup>nd</sup> Commissioner Johnson

DISCUSSION: Commissioner Cade asked for verification that the legal fees for putting these together were passed to

SCEMS, Chief Cermak stated that was correct.

**APPROVED:** Unanimous

# **NEW BUSINESS**

# APPROVAL OF RESOLUTION 06242020-01 - Continuation of Remote Meetings

Motion to approve Resolution 06242020-01

1<sup>st</sup>: Commissioner Cade

2<sup>nd</sup> Commissioner Johnson

**DISCUSSION:** 

**APPROVED:** Unanimous

Finance Manager Randy Krumm reviewed the current Financial Report



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## **CHIEF'S REPORT**

There have been multiple RFA Annexation planning meetings with Arlington. The process is positive and moving forward as targeted with weekly meetings and staff to-do lists. This period is focused on governance and asset and liabilities transfer.

Chief Kraski and Chief Cermak continue to work together to address current issues relating to COVID and the new norm, as well as preparation for the annexation committee meetings.

Deputy Chief Dickison and Chief Cermak worked on the SCEMS contract and planning for end goal of transferring the program up to NCRFA.

CRP Reid and Chief Cermak attended a NSACH meeting regarding their desire to enhance the CRP/MIH Program.

Assistant Chief Bartlett and Chief Cermak worked on Training Center issues, met with Mackenzie to finalize the agreement for a managing architect, and site long term layout. They also worked with legal to secure a contract with Mackenzie for their services.

The Carroll Family brought a meal by to visit with Marcus' friends and coworkers. The Celebration of Life will be on June 30 in Monroe.

Chief Cermak worked on an overtime report to illustrate annual overtime use.

#### **COMMITTEE REPORTS**

The RFA Annexation Committee continues to meet regularly and most recently discussed governance and Asset/Liabilities, and timelines for both. Talks continue and are positive.

#### **CORRESPONDENCE**

A condolence card was received from the Stanwood Police Department.

## GOOD OF THE ORDER

We received a thank you letter from Pierce Manufacturing thanking for our recent business. Commissioner Cade asked if it were appropriate to recommend that the neighborhoods (Warm Beach, Freeborn, etc.) be put on the new apparatus. Chief Cermak stated that the apparatus committee has been working diligently to come up with a plan including using the Stanwood High School mascot and leaving "Stanwood Fire" on the apparatus. Chief Cermak will let the Committee know that Commissioner Cade has asked about this. Commissioner Cade also inquired about whether or not putting magnetic labels on the apparatus would work when they are moved from one station to another. Commissioner Longley noted that he would really like to see the Stillaguamish Tribe on the apparatus due to how generous they have been with NCRFA.

Commissioner Iverson inquired about whether or not there is a need to address diversity in the workplace. She would like to see this on a future agenda for an item of discussion.

## **EXECUTIVE SESSION**

The Board went into executive session at 4:32 pursuant to RCW 42.30.140 relating to collective bargaining issues and negotiations and expects it to last 30 minutes. Executive session was extended 15 minutes and ended at 5:17pm with no action taken and direction given.



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 $\begin{array}{lll} \textbf{ADJOURNMENT} - \textbf{Motion to adjourn at 5:28pm} \\ 1^{st} : \underline{\textbf{Commissioner Iverson}} & \textbf{2}^{nd} \underline{\textbf{Commissioner Cade}} \end{array}$ 

Discussion:

APPROVED: Unanimous

**Greg Oakes** 

Chair

**Board Secretary**